CLUB BYELAWS

(Updated as of 31 October 2026)

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR

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In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
CHANGING ROOMS BYELAWS

1. Operation Hours:

   (a) The Men's Changing Room: 6:00am to 11:30pm daily.

   (b) The Ladies' Changing Room: 6:30am to 11:00pm daily.

   (c) The Family Changing Room:
   - Mondays to Fridays: 10:00am to 10:30pm
   - Saturdays, Sundays and Public Holidays: 6:30am to 10:30pm

2. Use of Changing Room Facilities

   2.1 Male children of any age may use the Men's Changing Room.

   2.2 Female children of any age shall use the Ladies' Changing Room.

   2.3 The Family Changing Room is designated primarily for use by children who are accompanied by a parent or guardian of a different gender.

   2.4 Children below six (6) years of age must be accompanied at all times by a parent or guardian of the same gender when using the Men's Changing Room or the Ladies' Changing Room.

3. Only 1 towel is issued to a person at any time. However, the person may request for one replacement. Members must register for towels and also upon returning them.

   4.1 A member or guest is only allowed one (1) towel at any one time and must register for it but any member or guest using the sauna facilities may request for an additional towel and must register for it. However, children below 18 years are only allowed one (1) towel at any one time and must register for it.

   4.2 Anyone who has been issued one (1) towel may return the used towel to the attendant in exchange for a second towel, and must register for it.

   4.3 Each person is allowed a maximum of two (2) towels without charge.

   4.4 A member or guest may request for a third towel or more but will have to pay a charge of RM2.00 per towel which will be charged to the member's account.

   4.5 The charge of RM20.00 per towel will be charged to member's account for failing or omitting to "sign out" upon returning of used towels before the end of the day.

   4.6 Towels are not to be placed on the floor.

4. Day Locker keys are to be returned on the same day itself. If key are not returned, the Member will be fined RM50.00. Day Lockers are for those Members who do not possess permanent lockers. Only one Day Locker will be allowed for each Member at any one time.

5. Sauna - Men's and Ladies' Changing Room opening hours.

Weekdays	:7:00am	-12:00noon
	5:00pm	-10:00pm
Saturdays, Sundays & Public Holidays	:7:00am	-10:30pm

7. The Club is not liable for any items lost in the lockers used by members.

8. Equipment in the Changing Rooms are to be handled with caution and care. Hair Dryers may be used only to a maximum of 20 minutes continuously to avoid any damage.

9. Smoking is prohibited in all the Changing Rooms.

10. Food and drinks are NOT allowed in all the Changing Rooms.

11. Guests of Members may use the Changing Rooms facilities during guest days / nights only.

12. Member who requires permanent locker is to register with the F&M Department on his/her intention. A refundable deposit of RM50.00 will be billed to member's account upon receipt of locker key. Rental for lockers is RM120.00 per year payable annually in advance. Lockers which are found not to be in use for 6 months consecutively shall be withdrawn by Club for rental to other members on the waiting list. Absent member is not entitled for rental of lockers.

13. Lockers are non-transferable. Action may be taken against members who transfer their locker keys to other members for usage.

14. **Charges:**
    i) Charge for duplicate locker key is RM5.00 each.
    ii) Charge for change of whole set of locker is RM30.00 each set.

16. Newspapers and Publications are not to be removed from the Changing Rooms.

17. Toiletries for members' use are meant to be used in Changing Rooms only. Action will be taken against members who remove such items.

18. Complaints and suggestions may be made in writing to the General Manager / Secretary.

19. **Repeal** - All previous rules, regulations or byelaws relating to Changing Rooms are hereby repealed.

GENERAL COMMITTEE
APRIL 2026

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
CHILDREN'S ROOM BYELAWS

1. Definition
Young children shall mean children below the age of 13 years.

2. Limitations
a) Children below 6 years of age shall not be left unattended in the Children's Room. Parents must accompany such young children.

b) Young Children between 6 and 13 years old may be permitted to use the Children's Room on their own. However, they shall not loiter in the area outside the Children's Room.

c) Any child who is sick or suffering from any contagious disease may not be allowed to enter the Children's Room.

3. Hours
The Children's Room shall be open for use between 8:00am to 10:00pm daily.

4. Discipline
a) The Children's Room furniture or materials are not to be removed from the room.

b) Food and beverages are not allowed in the Children's Room.

c) Children shall not be attired in swimwear or wet clothing.

d) Children may bring games (electronic/non electronic), books and other safe materials into the Children's Room.

e) Maids, bodyguards and/or drivers are not allowed into the Children's Room to take care of children.

f) Children who cause disturbance or annoyance to the other children may be asked to leave the room.

g) Any toy brought in by a child which is considered dangerous may be confiscated.

h) Upon complaint regarding conduct of any child, a member of the General Committee or the Sub-Committee responsible may, on being satisfied that there has been a breach of Rules or Byelaws, temporarily bar the child from using the Children's Room.

5. Membership Card
Children between 6 and 13 years of age are required to produce their membership card when requested by the Club's personnel.

6. Responsibility
a) Parents shall be responsible for the safety of children and their belongings in the Children's Room.

b) The Club shall not be responsible for loss of any items in the Children's Room.

7. Complaints/Suggestions
Complaints or suggestions must be made in writing to the General Manager / Secretary.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
CLUB RECIPROCITY BYELAWS

1. Definitions

(a) "Host Club" shall mean the Royal Lake Club Kuala Lumpur.

(b) "Reciprocal Club" shall mean both local and overseas clubs with which the Host Club have entered into a reciprocal agreement.

(c) "Visiting Member" shall mean a member and spouse and children below 18 years of age of the Reciprocal Club visiting the Host Club.

2. Limitations

(a) All Visiting Members must register with the Membership Service Desk for each visit and would be issued with a Reciprocal Card which shall be produced when visiting/using any of the Host Club's outlets/facilities.

(b) A Letter of Introduction and valid Membership Card from the Reciprocal Club must be produced at the time of registration.

(c) Visiting Members from overseas clubs shall provide proof that they have not taken up residency in Malaysia such as Embarkation Card / Passport Stamp, and/or have not taken up temporary residence in Malaysia for a period exceeding one (1) month at any one period of time.

(d) Visiting Members from local clubs shall provide proof on non-residency within Kuala Lumpur and Selangor such as MyKad / utilities bills, and/or have not taken up temporary residence within Kuala Lumpur and Selangor for a period exceeding one (1) month at any one period of time.

(e) Visiting Members are not permitted to bring guests to the Host Club.

(f) Visiting Members shall abide by the Host Club's Rules and Byelaws.

3. Privileges of Reciprocity

(a) Visiting Members are welcome to use the following:
  (i) Restaurants and Bars,
  (ii) Sports and Recreational facilities, and
  (iii) Concessionaires.

  The use of any of the Host Club's outlets/facilities shall be subject to the rules/byelaws of that outlet/facility.

(b) There are no fees charged for Visiting Members using the sports facilities unless otherwise stipulated.

(c) All charges must be settled before leaving the Host Club unless prior alternative arrangement has been agreed upon. Visiting Members may purchase an e-Purse card at the Membership Service Desk. Policies governing the e-Purse shall apply.

(d) The length of visits granted to Visiting Members shall be up to a maximum of thirty (30) days per calendar year but shall not be more than the length of visits extended by the respective Reciprocal Club, whichever is lower. The number of days stated in the Reciprocal Card in each visit shall deem to be the number of days the Visiting Member has visited the Host Club in each visit irrespective whether he has actually done so.

4. Complaints / Suggestions

All complaints and suggestion shall be made in writing to the Host Club's General Manager/Secretary through the Reciprocal Club.

5. Repeal

All previous rules, regulations or byelaws relating to reciprocity are hereby repealed.

GENERAL COMMITTEE
JUNE 2015

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
DISCIPLINARY PROCEEDINGS BYELAWS

1. Disciplinary Proceedings

The Byelaw shall be called "the Disciplinary Proceedings Byelaws" and shall apply to disciplinary proceedings under Rule 18 and Rule 19 of the Constitutional Rules of the Club.

2. Definitions

In these Byelaws the definitions used unless hereinafter defined or to the extent that the context requires otherwise shall bear the same meanings as that provided in the Constitutional Rules of the Club.

"Club Secretary"	means the secretary to the Club appointed pursuant to Rule 25		
"Complainant"	means	i)	the member making the complaint pursuant to Rule 18 and Rule 19 of Constitutional Rules of the Club or
		ii)	any other person making the complaint to the General Manager of the Club with regards to the conduct of a member
"IC"	means the Investigation Committee comprising of a Chairman, a Deputy Chairman and not more than seven (7) members appointed by the General Committee		
"Respondent"	means the member against whom the complaint is made pursuant to Rule 18 and Rule 19 of the Constitutional Rules of the Club		
"Rule(s)"	means the Constitutional Rules of the Club for the time being in force		

3. Appointment of Disciplinary Panel

The GC shall upon being elected appoint a Disciplinary Panel (DP) consisting of not more than twenty-five (25) persons who have been voting members of the Club for a period of not less than five (5) years and of good standing and who are not members of the General Committee or any other Sub-Committees. The General Committee shall appoint amongst those persons a Head who shall be known as the Head of the Disciplinary Panel.

4. Term of Disciplinary Panel

The DP appointed shall serve until the next appointment of a DP and the members of the serving DP shall be eligible for reappointment.

5. Committee Secretary

The Club Secretary or such other officer of the Club as the GC may decide shall serve as Secretary to the DC and the GC in all proceedings and appeals under these Byelaws and for the purposes herein shall be called "the Committee Secretary".

6. Notice of Complaint and Reply to Complaint

(a) The Committee Secretary shall notify the Respondent in writing of the complaint made against him/her. The Respondent shall be given fourteen (14) days from the date of the notice to deliver a written explanation in respect of the complaint to the Committee.

(b) Upon receipt of the written explanation or if the Respondent does not respond within the said period specified in the notice, as the case may be, the Chairman shall refer the complaint and the written explanation (if any) to the IC.

(c) In the event that the IC finds that there is no merit in the complaint, the Complainant and the Respondent shall be so notified and no further action will be taken in respect of the complaint.

7. Procedure for hearing the Complaint

(a) Where on receipt of the complaint and written explanation (if any) the IC finds that there is merit in the complaint, the following events shall occur.

(b) The IC shall frame a charge ("the Charge") arising out of the complaint and the Committee Secretary shall forward the Charge together with the complaint, all supporting documents and evidence to the Disciplinary Committee (DC) constituted to hear the Charge and complaint.

(c) Upon receipt of the Charge, complaint, documents and evidence, the DC shall fix a date and time to hear the same as soon as may be reasonably practicable.

(d) The Committee Secretary shall then forward the Charge and complaint to the Respondent and the Complainant, and notify them in writing of the date and time of the hearing. The Respondent shall be given not less than fourteen (14) days to answer in writing ("the Answer") to the Charge and complaint for the purpose of the hearing.

(e) The Committee Secretary shall upon receipt of the Answer (if any) extend a copy of it to the Complainant.

(f) A copy of each of the Charge, Complaint and Answer (if any) shall be extended to each of the members of the DC not less than three (3) days before the date fixed for the hearing of the Charge and complaint.

8. Appointment of Disciplinary Committee

(a) Where a complaint is referred pursuant to Rule 19.3 the Chairman of the IC shall forthwith formally constitute from the DP, a Disciplinary Committee of not less than three (3) and more than five (5) members of the DP to investigate and hear the complaint.

(b) i) The Complainant and Respondent concerned in the complaint shall be notified of the composition of the DC and within seven (7) days from the date of the notice shall be entitled to raise any objection to the said composition.

ii) The Chairman of the IC shall decide if the objection is justified and if so, shall forthwith replace any member/s so objected to.

9. Hearing of the Complaint

(a) On the date fixed for the hearing of the complaint the following shall take place:

i) the DC shall elect from amongst its members a Chairman for the hearing of the complaint ("the DC Chairman").

ii) the quorum of the DC at such hearing shall be three (3).

iii) the DC Chairman shall then proceed to explain the Charge and the Respondent shall be given an opportunity to plead to the Charge.

iv) where the Respondent admits to the Charge, the DC shall proceed to make its decision in accordance with Byelaw 11.

v) in the event the Respondent if present does not admit to the Charge, the Complainant shall first proceed to relate the incident complained of. The Complainant and the Respondent and the DC shall be permitted to call witnesses and produce any documents in respect of the complaint. The Complainant, the Respondent, any witnesses shall be liable to be questioned by any party at the hearing.

(b) The DC may adjourn the hearing from time to time when it deems necessary.

(c) Notwithstanding any withdrawal of the complaint or absence of the Complainant and/or Respondent at the hearing of the complaint, the DC may proceed with the hearing of the complaint.

10. Findings of DC

(a) After hearing the witnesses (if any) and examining the documents (if any) and the adduced of the Complainant and Respondent, the DC shall make its decision as to whether any cause for disciplinary action exists. If it finds that there is cause for disciplinary action then the DC shall record its findings and order, in accordance with Rule 19.4.

(b) The decision of the Disciplinary Committee shall take effect from such date as the DC shall decide. The Respondent shall have the right to appeal to the GC within fourteen (14) days of the notification of the decision or order to the Respondent of that decision or order of the DC. The General Committee shall consider the appeal within two (2) months of being notified of the appeal.

(c) Upon receipt by the General Committee of the appeal, the decision or order of the DC shall be stayed until the appeal is considered and decided upon by the General Committee

11. Notification and Action following findings of DC

(a) The Club Secretary shall notify the Complainant and the Respondent and the Chairman of the DP of its findings and order. Where the DC imposes a fine under these Byelaws and the member's account shall be debited in the amount of the fine and it shall become due and payable pursuant to Rule 17.

(b) If the Respondent fails to pay the fine the Respondent shall immediately thereupon be suspended from being a member and shall not thereafter remain in or enter the Club until such suspension shall continue and the fine is paid.

(c) The following shall be posted in a conspicuous place or places in the Club:

(i) the names and period of suspension of members who have been or are subject to suspension under Rule 19.4 (d) of the Club's Constitutional Rules;

(ii) the names of members who have been or are subject to expulsion under Rule 19.4 (e) of the Club's Constitutional Rules; and

(iii) the names and particulars of person(s) who have been or are declared persona non-grata.

(d) Nota Bene (NB): Any Member who has been expelled from the Club is deemed declared persona non–grata.

12. Appeal to GC

(a) Where the member complained against is aggrieved by the findings or order of the IC or DC, the member shall have the right to appeal in writing to the GC within fourteen (14) days of the receipt of the notice of the decision or order of the IC or DC. The aggrieved party shall set out clearly the grounds of appeal in writing.

(b) Where the complaint is made by or against at least one and not more than six (6) of the GC, then such member or members shall not be present at the hearing of the appeal.

(c) Where the complaint is made collectively by or against seven (7) or more members of the GC, the member shall have no right to appeal in the manner set out in Byelaw 16.

13. Hearing of Appeals

(a) The GC shall upon receipt of the appeal and the records of the DC's findings and order consider the appeal provided that no member of the GC who is a member of the DP or IC who heard or considered the complaint, shall be present at the hearing of the appeal. The quorum at such hearing shall be a minimum five (5) and its decision shall be by majority.

(b) The GC may if it deems necessary recall the Complainant and Respondent or any one or more of the witnesses at the hearing of the appeal.

14. Persons who may be present at Hearings or Appeals

(a) No person shall be present at disciplinary proceedings or appeal except:

i) the members of the DC or GC concerned with the proceedings or appeal
ii) the Complainant and the Respondent
iii) witnesses from whom evidence is being adduced in respect of the Complaint
iv) the Committee Secretary
v) the recording secretary

(b) Neither the Complainant, the Respondent, the DC nor the GC shall be entitled to or allowed legal representation in any form or manner at any stage in the disciplinary proceedings or appeals. Nothing herein contained shall prevent a member who is legally qualified from representing himself or serving as a member of the DC or the GC.

15. Decision of Appeal

The GC shall after hearing the appeal on such date and time as it may specify, by a majority decision confirm or vary the decision of the DC or the IC make such other order as it deems fit and the Club Secretary shall notify the members concerned and the DC or IC of the same.

16. Requisition of EGM

If the member is aggrieved by the decision of the GC, he/she shall have the right, within thirty (30) days of being informed of such decision, with the support of at least one hundred (100) voting members of the Club in writing to requisition the GC to convene an Extraordinary General Meeting of the Club and such written notice must specify the object of the proposed meeting. The GC shall within fourteen (14) days of receipt of such requisition, convene a meeting accordingly. The only business at such meeting shall be to consider the findings and order of the GC as requisitioned and any vote at such meeting shall be by ballot if any five (5) or more members present so demand.

17. Quorum of EGM

The quorum at such an Extraordinary General Meeting shall be made up of at least 2/3rd of the Requisitionists and any other voting members such that they shall total in number not less than 100 failing which such meeting shall be aborted.

18. Delegated Authority

(a) Management is to send out Letter of Advice in cases of the following nature:

(i) Children below 18 years of age using the Club without membership card for the first time.

(ii) Children above 18 years of age who use the Club without registration for Subscribing Student Membership and/or without bringing membership cards for the first time.

The Management is to highlight to IC, incidents where children of members who are unauthorised to use the Club i.e. above 18, no longer students, married or employed, use the Club.

(b) The Chairman is to go through other remaining reports and instruct Management to send Letter of Query to those which require further investigation.

19. Discretion of DC and GC in Proceedings

The DC and the GC may at their discretion extend the time limited by these Byelaws for anything to be done and may adjourn the hearings from time to time and give such directions and regulate the proceedings in respect of these proceedings and appeal as may be necessary to permit a full and fair investigation and hearing of the complaint.

20. Unless otherwise provided any notices required to be given under these Byelaws shall be given pursuant to Rule 27.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
ELECTIONS COMMITTEE BYELAWS

1. Elections Committee

The Byelaws shall be called "the Elections Committee Byelaws" and shall apply to the supervision and conduct of election of Members to the General Committee and the Audit Committee pursuant to Rule 22, Rule 26 and Rule 37 of the Constitutional Rules of the Club.

2. Definitions / Interpretation

In the Elections Committee Byelaws, the definitions used unless hereinafter defined or to the extent that the context requires otherwise shall bear the same meanings as that provided in the Constitutional Rules of the Club (hereinafter called the "Club's Constitution")

"Candidate"	means the Member being nominated, duly proposed and seconded by two (2) Club Members for the position of the President, Vice President and seven (7) Members of the General Committee and the Audit Committee pursuant to Rules 22.1, 22.2.1 and 37.1.
"Club Secretary"	means the Secretary to the Club appointed pursuant to Rule 25

Words importing the singular number also include the plural number and vice versa and words importing the masculine gender, where appropriate include the feminine gender.

3. Appointment of the Elections Committee

The General Committee shall appoint a Chairman, a Deputy Chairman and three (3) Voting Members of the Club to the Elections Committee (hereinafter called "the Elections Committee") not less than six (6) weeks prior to the Annual General Meeting.

No member of the Elections Committee shall be or permit himself to be a Candidate for any position in the election of the President, Vice President or Member of the General Committee and the Audit Committee in the election year in which the Elections Committee was constituted.

4. Elections Committee Secretary

The Club Secretary or such other officer of the Club as the General Committee may decide shall serve as Secretary to the Elections Committee (hereinafter called "the Secretary").

5. Dissolution of the Elections Committee

The Elections Committee so constituted shall ipso facto dissolve on a date falling one (1) month from the date of the relevant Annual General Meeting unless otherwise notified by the General Committee in writing prior to such date.

6. Objective of the Elections Committee

The Elections Committee shall supervise the conduct of the election of the President, Vice President and seven (7) Members of the General Committee and the Audit Committee on the day of the Annual General Meeting.

7. Meetings of the Elections Committee

a) The meetings of the Elections Committee shall be chaired by the Chairman of the Elections Committee.

b) Subject to Byelaw 8 hereof, any three (3) members of the Elections Committee shall form a quorum.

c) In the absence of the said Chairman, the Deputy Chairman shall chair any meetings of the Elections Committee.

d) Subject to Byelaw 8 hereof, questions arising from any meetings shall be decided by a majority of votes. In the case of equality of votes, the Chairman shall have a second or casting vote.

8. a) Notwithstanding anything to the contrary herein contained (in particular Byelaw 7 above) in the event that there is an absence of a quorum for any reason whatsoever; the Chairman of the Elections Committee shall have the sole and absolute right to make all decisions and to take such actions as the Chairman may in his discretion deems fit, and all such decisions/actions shall be final, conclusive and binding on all the Candidates as well as RLC Members and shall not be appealable or questioned on any account whatsoever.

b) In the event of any dispute or disagreement between the Chief Scrutineer and the Elections Committee Chairman on any matter(s) covered by the Elections Committee Byelaws, the decision of the Elections Committee Chairman shall prevail.

9. Authority of the Elections Committee

The Elections Committee shall have the power and authority to do any or all of the following:

a) To fix and determine the rules of conduct for the elections and to provide the necessary procedures and safeguards for the election of the President, Vice President and seven (7) Members of the General Committee and the Audit Committee.

b) To prepare, supervise and ensure that all necessary Nomination and other related documentation in respect of the elections are in order.

c) To vary the format, style and procedures of balloting subject to approval by the General Committee under exceptional circumstances, but always subject to the conduct of the transparent and secret voting process.

10. <u>Procedural requirements subject to Rule 22 and Rule 37 of the Constitutional Rules</u>

10.1 Procedure Requirements – Precedent for Candidates (hereinafter called "the Candidate") contesting for any of the posts more particularly stated in Byelaw 9(a) hereof must be fully complied with; viz:

a) He shall have been a voting member of the Club for at least five (5) years and shall not have been on the defaulter's list and shall not have been suspended or expelled by any club, association, society, organization or council within the immediately preceding thirty-six (36) calendar months; and

b) The Nomination Form (for any of the posts as stated in Byelaw 9(a) hereof) must be signed by the Candidate as well as by his Proposer and Seconder both of whom must have been voting members of the Club for at least five (5) years and such duly signed Nomination Form shall be received by the Club Secretary at least seven (7) days before the date of such Annual General Meeting, and

c) The Candidate shall submit a passport-sized photograph of himself together with the Nomination Form simultaneously to the Club Secretary at least seven (7) days before the date of such Annual General Meeting, and

d) The Candidate shall also furnish the original Bankruptcy Search (obtained from the Malaysia Department of Insolvency) to the Club Secretary at least seven (7) days before the date of such Annual General Meeting, and

e) The Candidate shall ensure that all information as stated in the Nomination Form, are true and correct.

11. Introduction of Candidates

(a) Every candidate offering himself for any office has an option to furnish a brief statement of his objectives, aims and policy directions for the Club. This must be done at least seven (7) days before the date of the Annual General Meeting. The absence of such a statement will not be a ground for disqualification of the candidate.

(b) The Written Statement shall be electronically sent by the Club to all Members at least three (3) days before the date of such Annual General Meeting.

(c) At the said Annual General Meeting, the Candidate shall also be given an opportunity to introduce himself. Candidates shall be given a period of time, subject to the discretion of the Elections Committee, for the said purposes. However, this provision may be waived as decided by the Elections Committee, subject to the approval of the General Committee, under exceptional circumstances where the said introduction of candidates could not take place.

12. Duties of the Club Secretary

a) The Club Secretary is hereby instructed by the General Committee to ensure full and strict compliance with all the Conditions – Precedent by all the Candidates as stated in Byelaw 10.1 (a) to (e) hereof.

b) Upon verification by the Club Secretary that all the Conditions – Precedent in Byelaw 10.1 (a) to (e) have been fully complied with by all the Candidates and completion of documentation, the Nomination Forms shall be posted on the Club's Nomination Board which shall be located at the Main Lobby.

13. Nomination Period

a) All Nomination Forms for the office of the President, Vice President and the seven (7) Members of the General Committee and the Audit Committee must be received by the Club Secretary at least seven (7) days before the date of the Annual General Meeting.

b) The Nomination period shall remain open one (1) month from the last date of receipt of the Nomination Form by the Club Secretary.

14. Appointment and Duties of Scrutineers

a) The Chief Scrutineer and the supporting Scrutineers should not be related, by marriage or birth, to any Candidate standing for election.

b) For expediency, the General Committee shall appoint the Chief Scrutineer before the date of the Annual General Meeting.

c) The supporting Scrutineers shall be appointed at the Annual General Meeting before the start of the balloting. However, the Elections Committee may seek out volunteers to act as scrutineers prior to the date of the Annual General Meeting.

d) The appointment of the Scrutineers shall be for the duration of the balloting up to the announcement of ballot results.

e) The Scrutineers shall observe, monitor and ensure the smooth balloting process.

f) Upon declaration by the Elections Committee Chairman of the close of balloting, the Scrutineers shall monitor and ensure that all the laptops and/or electronic devices are switched off and moved to the designated Balloting Operations Room.

15. Procedures of Electronic Balloting

a) There shall be six (6) or any other number as deemed necessary by the Elections Committee, registration desks at the Multi-Purpose Hall.

b) Registration at the Banquet Hall foyer shall commence from 9:00am on the date of the Annual General Meeting and continue till 11:30am. Thereafter, the Registration officials shall move from the Banquet Hall foyer to the Multi-Purpose Hall.

c) Balloting at the Multi-Purpose Hall shall commence at 12:00noon and close at 3:00pm. However, the time period for balloting may be varied as deemed necessary and recommended by the Elections Committee and approved by the General Committee. The Elections Committee and the Scrutineers shall cast their ballots 15 minutes before the start of electronic balloting, before they commence their duty at the polling booths.

d) Voting Members are required to produce their Membership Card for verification purposes. Thereafter, they will be issued with the QR Code Slip.

e) The Voting Member will proceed to one of the polling booths where a laptop and/or other suitable device is made available. The Voting Member may seek the assistance of the vendor's staff if the need arises.

f) Once the Voting Member selected and confirmed his choice of candidates, he will then submit his votes electronically.

g) Once completed the electronic balloting, the Voting Member shall drop the used QR Code Slip into a box placed at the end of the polling booth. He then leaves the polling booth and exit the Multi-Purpose Hall.

g) Balloting shall continue until 3:00pm upon which the Elections Committee Chairman shall declare the close of balloting. The Elections Committee may, under exceptional circumstances recommend to the General Committee to extend and/or vary the closing time for balloting.

16. Tabulation of Ballot Results

a) At 3:00pm, the EC Chairman will declare the close of balloting and order the closure of the entry door to the balloting venue, except for those who are already entered the balloting venue to complete the voting process. Thereafter, the EC Chairman will then instruct the e-Voting System vendor to stop further voting activities on the e-Voting System.

b) The vendor will then tabulate the results to ensure accuracy, and agreed to by the Elections Committee as well as the Chief Scrutineer and made ready for reporting

c) The vendor will generate a printed summary of the results in the format prior approved by the Elections Committee.

d) The printed results will be presented for review and signed by the **EC** Chairman and Members of the Election Committee and the Chief Scrutineer present.

17. Announcement of Results of the Election

a) The incumbent President and/or Chairman at the Annual General Meeting shall invite the Elections Committee Chairman to announce the results of the election.

b) The EC Chairman will announce the results of the elections starting with the President, Vice President, seven (7) members of the General Committee and the Audit Committee.

c) In the event of a tie, the EC Chairman will invite the AGM Chairman to have his second or casting vote pursuant to Rule 26.8 of the Constitution.

d) Upon completion of the announcement of the election results, the EC Chairman shall then invite the newly elected General Committee Members to the Main Table at the Banquet Hall.

e) The EC Chairman shall then hand over the proceedings to the newly elected President and be relieved of his duties.

18. Repeal

All previous rules, regulations or byelaws relating to the Elections Committee are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
FAMILY BYELAWS

1. Definition

"Teenage Children" shall mean children from the age of 13 to 17 years.

"Young Children" shall mean children from the age of 7 to 13 years.

"Subscribing Student Member" shall mean children of the age of 18 and above who are unmarried, not gainfully employed, studying locally or overseas and the parent is a member of the Club.

2. Limitation

No teenage and young children shall be permitted into the Machine Room, Batek Bar, Billiards Room or upon other area of the Club specifically not allowed in the Constitutional Rules except as permitted by these or any other Byelaws. They shall not loiter on the main steps at the Club House Entrance, at the spiral staircase in the lobby lounge nor at the hallway outside the Batek Bar and the Buttery.

Subscribing Student Members are not permitted into the Machine Room.

3. Subscriptions

The following subscriptions are chargeable on family members:

a)	Young Children/Teenage Children	RM10.00 per month for the whole family
b)	Subscribing Student Member	RM155.00 per month per child

To charge the following subscriptions for guests per day:

(a)	Guest charges during Guests Days	RM20.00 per facility
(b)	Overseas Visiting Guest Membership	RM20.00 per adult/day & RM10.00 per child/day OR A minimum of RM200.00 and RM100.00 respectively provided the guest uses the Club for a continuous 10 days period. Children below 6 years of age are not charged for Overseas Visiting Guest Membership

4. Liability

Parents bringing into the Club teenage and young children shall do so at their own risk and without liability of any sort on the part of the Club and shall be entirely responsible for the acts and conduct of such children.

5. Supervision

Parents must exercise sufficient supervision over children below 13 years of age whilst such children are on the Club premises.

6. Suspension

Upon complaint regarding the conduct of any child, a member of the General Committee or Sub-Committee in charge of that particular area may, on being satisfied that there has been a breach of the Club Rules or Byelaws, temporarily withdraw the facilities conferred on the child by these or any other Byelaws pending the decision of the General Committee.

7. Pool Area

Teenage and young children may use the pool subject to the Swimming Byelaws. Young children must leave the pool by 7:00pm. EXCEPTIONAL teenage children swimmers aged 16 and 17 may remain in the Pool area after 9:00pm if accompanied by an adult member.

8. Tennis Area

Young children may accompany their parents in the Tennis area subject to the Tennis Byelaws. Unaccompanied teenage children must comply with the Tennis Byelaws.

9. Squash Area

Teenage children may only enter the area as permitted by the Squash Byelaws. Young children may only enter the area if accompanied and under the constant supervision of an adult member.

10. Library

Teenage children may have access to the Library during such hours as may be laid down in the Library Byelaws.

11. Dining
Teenage children may accompany their parents for lunch in the Banquet Hall. For the convenience of all members, parents with very young children should use the restaurant facilities at the pool area.

12. Guest
Teenage and young children are not permitted to bring guest to the Club. Subscribing Student Members may bring guest to F&B outlets but not to other facilities of the Club.

13. Guest
Teenage and young children are not permitted to bring guest to the Club. Subscribing Student Members may bring guest to F&B outlets but not to other facilities of the Club.

14. Chit Signing
Young children are not permitted to sign chits. Teenage children may only be permitted to sign chits if they produce their authorised Family Membership card.

15. Club Staff
Under no circumstances shall teenage and young children be permitted to reprimand any Club staff. Orders for food and refreshment may only be taken on production of an authorised Family Membership card.

16. Body-Guards, Domestic Servants or Maids

(a) Members' body-guards, domestic servants or maids are not part of the immediate family of members and therefore are strictly not allowed on Club premises.

(b) Members' guests' body-guards, domestic servants or maids are also strictly not allowed on Club premises. Drivers are to wait for members at designated areas of the Club.

(c) Bodyguards, drivers, domestic servants or maids may not be introduced as guests to the Club.

(d) Members and children of members who are medically certified to be suffering from a disability which requires the assistance of an attendant may apply for permission to be accompanied by an attendant during the period of the disability.

(e) Members facing challenges in supervising their children in exceptional situations may seek permission for a care-giver to assist them while on the Club's premises, subject to individual case evaluation. However, the member or an adult family member must be present at all times during the care-giver's assistance is needed. Additionally, the care-giver is permitted limited access to the washroom/changing room only if necessary.

17. Membership
Valid and current Membership Cards are to be carried whenever in the Club premises by all members and their family members.

18. Complaints/Suggestions
Complaints or suggestions may be made in writing to the General Manager/Secretary.

19. Repeal
All previous rules, regulations or byelaws relating to children are hereby repealed.

20. General Use of Club Premises and Facilities
The Club is deemed a "Family Club" and as such the usage of premises and facilities should be in accordance with this. The premises and facilities of the Club are not to be used for political or religious activities.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
FOOD & BEVERAGE BYELAWS

1. BANQUET HALL

a) **Dress-code**
Smart Casual. Sports attire, shorts, sandals or slippers are not permitted. Event organiser may request for special dispensation of dress code.

b) **Policy on Guests**
i) Members are responsible for their guests. There is no restriction on the number of guests. No maids, drivers nor bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.

ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

c) **Policy of Children**:
Unrestricted.

d) **Banquet Hall Rental**
FOR MEMBERS PERSONAL FUNCTION:
(Wedding/Birthday/Anniversary)
- Monday to Sunday: RM2,500.00 for the first 5 hours, any subsequent hour at RM300.00
- Public Holiday: RM4,000.00 for the first 5 hours, any subsequent hour at RM500.00

ADDITIONAL CHARGES:
- Chair cover – RM3.50 per pc
- Ceiling Drapes – RM300.00
- Basic PA System which required technician on standby – RM300.00
- Extended hour if required staff on standby – RM10.00 per hour for waiters/ waitress and RM50.00 for technician
- Balloon for décor RM50.00 per packet (144pcs)

i) During functions, guests of members are limited to the Banquet Hall area only.

ii) Food tasting can be held at least 5 days prior to the function at a 50% discount on the actual menu price

e) **Meeting Room Rental**

Venue	Monday - Sunday		Public Holidays	
	Half Day	Full Day	Half Day	Full Day
Function Room 1	RM200.00	RM300.00	RM350.00	RM550.00
Function Room 2	RM150.00	RM250.00	RM350.00	RM550.00
Perdana Room 1	RM400.00	RM700.00	RM600.00	RM900.00
Perdana Room 2	RM400.00	RM700.00	RM600.00	RM900.00
Perdana Room 1 & 2	RM800.00	RM1,300.00	RM1,200.00	RM1,800.00
Banquet Hall	RM2,500.00 for the first 5 hours		RM4,000.00 for the first 5 hours	
Pavilion	Surcharge of RM10.00 per pax		RM1,000.00 for the first 5 hours	
Pavilion Lawn	Surcharge of RM10.00 per pax		RM1,500.00 for 1 day	
The Orchid	Surcharge of RM10.00 per pax Not applicable on Sundays and Mondays		RM2,000.00 for the first 5 hours	

Booking Conditions
i) The Meeting Room may only be booked by a Club member.
ii) Snacks and light beverages are allowed into the Meeting Room.
iii) Coffee and tea, if requested, shall be charged separately.
iv) The member who booked the Meeting Room will be fully responsible for any breakages or damages of the fixtures or furniture in the room.
v) Meeting stationery is not provided by the Club.
vi) The Club's in house meetings have priority over any bookings.
vii) Booking of the Meeting Room by members shall be on a first come first serve basis.

h) **Complimentary Items for Booking at Banquet Hall for Function**

i) PA system with microphones (maximum 4)
ii) Hall decoration – potted plants and balloons
iii) Red carpet for Royalty, VVIP and Weddings
iv) Video player
v) White board and markers

h) **Miscellaneous**

i) Use of mobile phones is not allowed in the Banquet Hall
ii) Smoking/vaping is not allowed in the Banquet Hall
iii) Smoking/vaping is not allowed in the Banquet Hall foyer
iv) Smoking/vaping is not allowed in the Function Rooms.

2. BATEK BAR

a) **Dress Code:**

Men - Sports attire, shorts, T-shirts without collars, sandals or slippers after 7:00pm are not permitted.
Ladies - Rubber slippers, sports attire or collarless Sports T-shirts or singlet after 7:00pm are not permitted. (Sleeveless blouse is acceptable)

* Full formal national dress of Malaysia and of foreign countries or religious outfits are permitted.

b) **Operation Hours:**

Sunday – Thursday:	12:00noon to 12:00midnight (Last order for food at 10:30pm and beverage at 11:45pm)
Friday, Saturday and Eve of Public Holiday:	12:00noon to 1:00am (Last order for food at 10:30pm and beverage at 12:45am)

Extension of Operation Hours:

The operation hours of the Batek Bar may be extended by a General Committee member with at least 15 persons present. The General Committee member who approves the extension must be present until closing time.

If the above provision is not fulfilled, then the members who stay on beyond the normal operation hours shall equally share the staff costs at RM90.00 per hour (or part thereof) on a pro-rated basis depending on the number of member/s present and this shall be posted as a debit to the members' accounts.

c) **Entertainment**

No guest singer is permitted. In-house musicians will perform from:

Tuesday - Thursday	- 8:15pm to 12:00 midnight
Friday, Saturday and Eve of Public Holiday	- 9:00pm to 12:45am
Sunday - Monday	- no performance

d) **Policy on Guests**

i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.
ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

e) **Policy on Children**: Children below 18 years are not permitted into the Batek Bar.

f) **Type of Food Served**

i) Titbits and snacks.
ii) Full Buttery menu will be served at the Batek Bar from 12:00 noon to 11:00pm.

g) **Reciprocal Members**

Reciprocal members are not allowed to participate in entertainment events such as Karaoke.

h) **Miscellaneous**

i) No reservations allowed.
ii) Smoking/vaping is not allowed at the Batek Bar.

iii) Gym, jogging and other sports training shoes are not to be brought into F&B outlets unless they are kept in a sports-bag.

iv) Private Function Reservations allowed only on Sunday, terms and conditions apply:
1) Reservation can be made on Sunday from 10:00am to 5:30pm
2) Reservation is for a minimum of 30 people and above, and for every 30 guests there must be one Member. The Guest/Member ratio is 30:1.
3) At all times the Club reserves the right to allow Members to walk in to the Batek Bar or to hold Bar Counter seats and 3 tables or 12 seats for any walk-in Members.
4) All rules and regulation governing the Batek Bar shall apply.
5) All private functions should have a minimum spending on food only of RM40.00 per person.

i) **Verandah**
i) The Verandah is designated as a smoking area
ii) Batek Bar's Dress Code is applicable to the Verandah
- Men: Sports attire, shorts, T-shirts without collars, sandals or slippers after 7:00pm are not permitted.
- Ladies: Shorts, rubber slippers, sports attire or collarless Sports T-shirts or singlet after 7:00pm are not permitted (sleeveless blouse is acceptable).
- Full formal national dress of Malaysia and of foreign countries or religious outfit are permitted.

iii) Policy on Children
- Children below 18 years are not permitted to enter the Verandah.

3. BUNGA RAYA RESTAURANT

a) **Dress Code**
Smart Casual. Sports attire, shorts, sandals or slippers are not permitted.

b) **Operation Hours**:

Monday to Friday:	Lunch – 12:00noon to 3:00pm (Last order for food at 2:30pm and beverage at 2:45pm)
	Dinner – 6:30pm to 11:00pm (Last order for food at 10:30pm and beverage at 10:45pm)
Saturday, Sunday and Public Holiday:	Lunch – 11:30am to 2:30pm (Last order for food at 2:00pm and beverage at 2:15pm)
	Dinner – 6:30pm to 11:00pm (Last order for food at 10:30pm and beverage at 10:45pm)

c) **Seating Capacity**: Maximum - 28 tables / 220 covers

d) **Policy on Guests**
i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.

ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

e) **Policy on Children**: Unrestricted

f) **Type of Food Served**: Chinese cuisine

g) **Reservation Procedures**
i) All reservations for above 20 persons are to be made on the reservation form, no verbal/telephone booking is accepted.
ii) Each member is entitled to bring a maximum of 20 guests.
iii) Members must make 48 hours advance booking/reservation.
iv) Any cancellation must be made 24 hours before the function date. Otherwise, members will be charged in full.
v) Members are to confirm the number of guests attending 24 hours before the function date, after which the Club will accept no cancellation and members will be charged in full.

vi) Special menu ordered has to be confirmed 48 hours in advance.
vii) Members are responsible in ensuring that their guests follow all Club Rules and regulations and to park their vehicles at Basement 3A and 4A.

viii) Reservations at the Bunga Raya will only be held for up to half an hour, after which the table will be released. Members who do not cancel their reservations and do not show up will be charged RM50.00 per table.

ix) Private Functions Reservations
1. Reservation is for 60 persons and above, and for every 25 guests, there must be one member i.e. the guest/members ratio is 25:1
2. There will be 20 seats (2 tables) available for walk-in diners.
3. A notice that the Bunga Raya Restaurant is booked for a particular private function is placed at the entrance so as to notify the walk-in diners that a private function is taking place.
4. All rules and regulations governing the Bunga Raya applies.

h) **Miscellaneous Information**
i) Smoking/vaping is not allowed in the Bunga Raya Restaurant.
ii) Gym, jogging and other sports training shoes are not to be brought into F&B outlets unless they are kept in a sports-bag.

4. BUTTERY

a) **Dress Code**: Casual (no swim wear, wet sports attire or sleeveless shirts).

b) **Seating Capacity**: Maximum – 109 pax

c) **Operation Hours:**
Monday to Sunday: Lunch – 12:00noon to 3:00pm
(Last order for food at 2:30pm and beverage at 2:45pm)

Snack Menu – 2:30pm to 6:30pm

Dinner – 6:30pm to 11:00pm
(Last order for food at 10:30pm and beverage at 10:45pm)

d) **Policy on Guests**
(i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.
(ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

e) **Policy on Children** : Unrestricted

f) **Type of Food Served** : Western and Oriental cuisine

g) **Meetings** : Meetings are not allowed in the Buttery.

h) **Miscellaneous Information**
i) Smoking/vaping is not allowed in the Buttery.
ii) Table No. 1 & 2 are for single patrons only.
iii) Reservation is not allowed.
iv) Gym, jogging and other sports training shoes are not to be brought into F&B outlets unless they are kept in a sports-bag.

5. THE ORCHID

a) **Dress Code**:

Gentlemen:	Smart Casual, Service Uniform or Corporate Uniform and National Costume. Jeans, short-sleeved collared shirt with shoes.
Ladies:	Suitably smart casual outfit, Malaysian Traditional Costumes or National Costumes, Dress, Skirts or Trousers with suitable top blouse, Shoes.
Children:	Children aged 6 years and above are to be smartly attired, Boy's shirt (including polo shirt with collar, trousers or shorts with closed type shoes).

b) **Seating Capacity**: Maximum – 150 pax

c) **Operation Hours:**

Tuesday to Friday:	Lunch - 12:00 noon – 3:00pm (Last order for food at 2:30pm and beverage at 2:45pm) Dinner – 6:30pm – 12:00 midnight (Last order for food at 10:30pm and beverage at 11:45pm)
Saturday:	Lunch – Closed Dinner – 6:30pm to 12:00 midnight (Last order for food at 10:30pm and beverage at 11:45pm)
Sunda and Monday:	Closed

d) **Policy on Guests**

(i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.

(ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

e) **Policy on Children**:

Children below 6 years of age are not permitted. Children aged 6 years and above to be smartly attired as above, to be accompanied by parents or adults at lunch time and dinner time up to 10:30pm.

f) **Type of Food Served**: **Western Food** - A la Carte
Daily Set Lunches
Monthly Promotions

g) **Entertainment**: **In-House Band:**
Tuesday to Thursday – 8:00pm to 11:00pm
Friday, Saturdays & Eve of Public Holidays – 8:00pm – 12.00am
* No guest singers are allowed

h) **Reservation Procedures**

General Booking Details:

i) All reservations above 20 persons are to be made on the reservation form, no verbal/telephone booking is accepted.
ii) Each member is entitled to bring a maximum of 20 guests.
iii) Bookings of 100 persons and more are considered "Full House"
iv) Members must make 48 hours advance booking/reservation.
v) Any cancellation must be made 24 hours before function date, failing which members will be charged in full.
v) Members are to confirm the number of guests attending 24 hours before Function date, after which the Club will accept no cancellation and members will be charged in full.
vii) For special menu orders must be confirmed 48 hours in advance.
viii) Members are responsible in ensuring that their guests follow all Club Rules and regulations and to park their vehicles at Basement 3A & 4A.
ix) Non-diners of The Orchid will incur a minimum spending of RM10.00.

Private Functions at The Orchid:
Members may book the entire Orchid Restaurant for private functions from Monday to Saturday with the following conditions:-

i) Reservation is for 100 persons and above, and for every 20 guests, there must be one member i.e. the guest/members ratio is 20:1
ii) For private functions of 100 to 120 persons, a minimum of 30 seats shall be made available for walk-in diners. For private functions of 150 persons, The Orchid may be fully booked for the function and no walk-in diners will be accommodated.
iii) All rules and regulations governing The Orchid applies.
ix) Formalities and speeches shall be limited to a period when the band is taking a break i.e. from 9:00pm to 9:30pm
vi) Putting up of décor is limited to a backdrop being placed at the stage
vii) A notice shall be displayed at the entrance 3 days before the event informing Members that a private function is taking place. Where The Orchid is fully booked for a private function of 150 persons and above, Members shall be notified that no walk-in dining will be available.

i) **The Orchid and The President Room I & II Rental**

The President Room I & II Tuesday to Saturday	President Room I & II RM200.00 for the first 3 hours form Room I & Room II respectively. Subsequent hours at RM70.00 per hour. No rental charge if a member incurs F&B expenses exceeding RM800 for President Room I or II.
	Package Rental for President Room I & II RM350.00 for first 3 hours and subsequent hours at RM115.00 No rental charge if a member incurs F&B expenses exceeding RM1,500 for President Room I & II.

Minimum number of persons for functions on Tuesday to Saturday at the Orchid is 60 pax and minimum number of persons on Sunday, Monday and Public Holiday is 80 pax.

- Dress code for private functions on Weekdays (except Wednesday and Friday), Mondays and Sundays (The Orchid Dress Code Byelaw 5(a) applies)
- All rules and regulations governing The Orchid applies

j) **Food Policy**

i) Food brought from outside or outside caterer are not allowed in the restaurant
ii) Food for this outlet is catered by The Orchid kitchen caterer
iii) Only Western menu for Tuesday to Saturday
iv) Western Buffet may be catered on Sundays and Mondays (Private functions)

k) **Complimentary Items**

- PA system with microphones (4 only)
- Hall decoration – potted plants and balloons
- Red carpet for weddings
- DVD Player
- White board and markers

l) **Staff and Band Extension Charges on Sundays**:

Overtime rate for band - RM200.00 1st hour
RM300.00 2nd hour
RM400.00 3rd hour

Only 3 staff (without band) - RM100.00 per hour

m) **Miscellaneous**

- Strictly no liquor or cigarettes will be served to children below 18 years old
- Playing any personal tape or CDs from member during the band break is not permitted
- Gym, jogging and other sports training shoes are not to be brought into F&B outlets unless they are kept in a sports-bag.

6) GARDEN CAFÉ

a) **Dress Code:** Casual (No swim wear, wet sports attire or sleeveless shirts)

b) **Operation Hours**:
Monday – Sunday: 8:00am to 8:00pm
(Last order at 7:30pm)

c) **Policy on guest**:
i) Unrestricted (members are responsible for their guests)
ii) No maid, drivers and bodyguard
iii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

d) **Policy on Children:** Unrestricted

e) **General:**
i) No reservation of table is allowed.
ii) No outside food allowed.
iii) Orders to be placed at the counter
iv) Smoking/vaping is not allowed in the enclosed air-conditioned and open-air area
v) Business presentations inconveniencing others are not allowed
vi) Gym, jogging and other sports training shoes are not to be brought into F&B outlets unless they are kept in a sports-bag.
vii) Alcoholic beverages by the bottles are not allowed.

7. POOLSIDE

a) **Dress Code:** Unrestricted

b) **Operation Hours:**

Sunset Bar:	Tuesday to Friday:	11:00am to 11:00pm (Last order at 10:45pm)
	Saturday & Sunday:	8:00am to 11:00pm (Last order at 10:45pm)
	Monday:	Closed
Stall No. 1:	Monday to Sunday:	8:00am to 9:00pm (Last order at 8:30pm)
Stall No. 3, 3A & 5:	Tuesday to Friday:	Lunch – 12:00noon to 3:00pm (Last order at 2:30pm) Dinner – 6:00pm to 9:00pm (Last order at 8:30pm)
	Monday:	Closed
Stall No. 6:	Tuesday to Friday:	12:00noon to 9:00pm (Last order at 8:30pm)
	Saturday & Sunday:	11:00am to 9:00pm (Last order at 8:30pm)
	Monday:	Closed

c) **Seating Capacity:** Maximum – 46 tables, 184 covers

d) **Poolside Dining Room**
(i) Function bookings are allowed on Monday to Friday from 3:00pm to 10:00pm. Rental is RM150.00 with a minimum spending of RM500.00.
(ii) Other than (i) above, no reservation allowed.

e) **Policy on Guests**
(i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.
(ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

f) **Policy on Children:** Unrestricted

g) **Type of Food Served:** Hawker Stalls.

h) **General:**
i) Smoking/vaping is not allowed in the Poolside air-conditioned and open-air area.
ii) The Sunset Bar is designated as a smoking area.

8. PALOH CAFÉ

a) **Dress Code:** Casual (no swim wear/wet sports attire)

b) Operation Hours:

Tuesday to Friday:	11:00am to 9:00pm (Last order at 8:30pm)
Saturday & Sunday:	9:00am to 9:00pm (Last order at 8:30pm)
Monday:	Closed

c) **Policy on Guests**
(i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.
(ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

d) **Policy on Children:** Unrestricted

9. THE PAVILION

a) The Pavilion premises are defined as the enclosure that was previously known as the "Tennis Pavilion", the immediate surrounding areas which include the verandahs facing the turfed tennis court, the hard tennis courts and sitting area next to the main garden of the Club.

b) **The Operation Hours**
Monday to Sunday: 12:00 noon – 11:00pm
(Last order for food at 10:30pm and beverage at 10:45pm)

Extension of operation hours
The operation hours of the Pavilion may be extended by a General Committee Member with at least 15 patrons present. The General Committee Member who approves the extension must be present until closing time.

c) **Seating Capacity:** 120 pax

d) **Dress Code**
i) Sport wear is allowed
ii) Members / Guests are not allowed to be bare chested
iii) Members and registered guests in wet clothes are not allowed in the enclosed dining area.

e) **Guests**
(i) Members are responsible for their guests and must accompany their guests at all times. There is no restriction on the number of guests. No maids, drivers or bodyguards allowed. Members with maids, driver or bodyguard will not be served at all outlets.

(ii) Club Members are to note that Vendors and Contractors engaged by the Club, who are not members, cannot be invited as guests to the Club.

f) **Sliding door** – The sliding glass doors facing the tennis court are to be closed at all times.

g) Sports bag, racquets, sport attire, clothes and other attire are not to be placed on chairs and tables in the Sports Pavilion.

h) **Policy on Children** : Children below 12 years of age to be accompanied by parents.

i) **Type Of Food Served**: Modern European cuisine – A la Carte / Monthly promotion

j) **Reservation Procedures**
i) All reservations for above 20 persons are to be made on the reservation form, No verbal / Telephone booking is accepted.
ii) Each Member is entitled to bring a maximum of 20 guests.
iii) Members must make 48 hours advance booking / reservation.

iv) Any cancellation must be made 24 hours before the function date; otherwise Member will be charge in full.
v) Members are to confirm the number of guests attending 24 hours before the function date. After which the Club will accept no cancellation and Members will be charge in full
vi) Special menu ordered has to be confirm 48 hours in advance.
vii) Members are responsible in ensuring that their guests follow all Club Rules and Regulation and to park their vehicles at basement 3A and 4A.
viii) Reservation at the Pavilion will only be held for up to half an hour, after which the table will be released. Member who does not cancel their reservations and do not show up will be charged RM100.00.
ix) Private functions reservations
- Rental of RM500.00 includes decoration costs, staff cost, linen and cleaning charges. However, the rental does not apply to any Club events.
- Any events beyond 1:00am, overtime charges will apply and to be borne by the organizer.
- Reservation is for minimum 30 people and above, and for every 30 guests, there must be one Member i.e. the guest / Member ratio is 30:1.
- At all times the Club reserved the right to hold 3 tables or 12 seats for any walk-in diners / Members.
- All rules and regulation governing the Pavilion would apply.
- All private function should have a minimum spending of RM30.00 per person.

k) **Smoking**
Smoking/vaping is not allowed including the open-air tennis walkway.

m) **Miscellaneous Information**
i) Playing any personal tape or CD'S from Member is not permitted.
ii) Food brought from outside or outside caterer is not allowed.
iii) No guest singer is permitted in the event of Live band promotion.
iv) Reciprocal Members are not allowed to participate in entertainment events such as Karaoke.
v) Gym, jogging and other sports training shoes are not to be brought into F&B outlets unless they are kept in a sports-bag.

10. CORKAGE

A member is permitted to bring in liquor/beer (bottle/barrel) for their function, which is subject to the following:

Wine	-	RM 30.00+/per bottle (1 – 11 bottles) RM 15.00+/per bottle (12 bottles and more)
Hard Liquor	-	RM 60.00+/per bottle (1 – 5 bottles) RM 30.00+/per bottle (6 bottles and more)

Note:
- Partially consumed liquor bottles brought in will also be charged corkage.
- Only bottles purchased in Royal Lake Club are allowed to be parked at the Club.
- Custody cards will be issued for bottles purchased in Royal Lake Club. The validity of these cards will be three (3) months. After the expiry date, the bottle becomes the property of the Royal Lake Club.
- The management will not call to remind members of the expiry date of parked bottles. The onus is on the members.

11. CATERING EVENTS

a) All catering events in the Club must first be approved by the Club's F&B Department.

b) (i) The Club will give first preference to existing internal caterers.
(ii) The F&B Department will arrange all catering events that are agreed with the Member and the Club.
(iii) Members are not allowed to make any bookings with the Club's internal caterers directly.
(vi) All payments and transaction for these events and catering are to be made directly to the Club through the Member's account.

c) Members are only allowed to use the approved Club's caterers.

d) In the event that any Member wishes to nominate their preferred external caterer, the caterer is required to obtain the approval of the Club's F&B Department.

e) The whole catering arrangement and events through external caterers nominated and approved by the F&B Department must involve the Club's F&B Department directly.

f) Booking is strictly for Royal Lake Club Members and affiliated members with valid introduction cards only.

g) All arrangements must be finalised seven (7) days prior to the date of the function.

h) No outside food allowed in the Club premises except with the approval of the F&B Department for external caterer.

i) Members are not allowed to deal directly with the caterer. All dealings with the caterer must be made through the Club's F&B Department.

12. BOOKING AND CANCELLATION PROCEDURES
FUNCTIONS HELD AT THE BANQUET HALL, PERDANA ROOM, THE ORCHID AND THE PAVILION

(a) **Booking Procedures**

(1) Booking is strictly for members of The Royal Lake Club and members of affiliated clubs with valid introduction cards only.
(2) A deposit of RM1000.00 or 20% of the estimated cost and expenses whichever is higher is required upon confirmation of the booking.
(3) One month prior to the event date, a payment of 50% of the estimated cost and expenses must be paid.
(4) All arrangements are to be finalised two (2) weeks prior to the event date. The balance of the estimated cost and expenses must be fully paid at that time.
(5) Should there be any remaining balance upon ad-hoc add on, the balance is to be paid immediately after the event.
(6) Members are not permitted to do anything that may affect the interior of the Banquet Hall that may cause damage to the Hall. Members can be charged for the damage to the Club Banquet Hall and equipment that belongs to the Club. Any external decorations are to be monitored by the Club's personnel.
(7) Members are responsible in ensuring their guests follow all Club rules and regulations including all Dress Code.
(8) All charges are subject to 8% SST and 5% Club Charge on food.
(9) No outside food is allowed for the event and into the Club's premises.
(10) Corkage charges will be levied on all wine and liquor bottles brought into the Club's premises according to the club Byelaws.
(11) Member's guests are not allowed to loiter on their own in any part of the Club during the time of the event.

(b) **Cancellation Procedure**

(1) If there should be any cancellation made within one (1) month prior to the event date, there will be a 20% cancellation charge of the total estimated costs and expenses.
(2) If there should be any cancellation made within two (2) weeks prior to the event date, there will be a 30% cancellation charge of the total estimated costs and expenses.
(3) Any cancellation made within three (3) days prior to the event date, there will be a cancellation charge of 70% on the total agreed prior estimated costs and expenses.

13. COMPLAINTS/SUGGESTIONS:
All complaints and suggestions regarding food and beverage shall be directed to the F&B Outlet Manager or Duty Manager immediately to ensure service recovery. In the event that the matter is not resolved, the complaint may be made in writing to the General Manager / Secretary.

14. REPEAL:
All previous rules, regulations or byelaws relating to Food and Beverage are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
LIBRARY BYELAWS

1. Definitions

1.1 Chairman shall mean the person designated by the General Committee as the Chairman of the Sub-Committee.

1.2 The Sub-Committee shall mean the sub-committee appointed by the General Committee to take charge of the Library.

1.3 Library shall mean that part of the Club expressly designated as the Library and shall include all areas maintained by the Library, such as reading room(s), and Children's Library.

1.4 Library Materials shall include all forms of printed materials such as books and periodicals, as well as non-printed materials made available in the Library.

1.5 Librarian (if one is appointed) shall mean a person appointed as such by the Club.

1.6 Library Staff shall include the Librarian and any other person(s) appointed by the Club to serve in the Library.

1.7 Registered Reader shall be a Club Member (hereby called a 'Member') who is registered with the Library.

1.8 Teenager refers to a person between the ages of 13 and 17 years of age and who is a dependent of a Member or children of a Member.

1.9 Young Child refers to a child below 13 years of age and who is a dependent of a Member or children of a Member.

2. Management

2.1 The Sub-Committee shall be vested with the powers to formulate policies for the Management of the Library and all policies shall be sanctioned by the General Committee.

2.2 The Librarian or the Management Staff appointed shall be responsible for the day to day administration of the Library and shall implement all policies formulated by the Sub-Committee.

3. Registration

3.1 A Club Member wishing to make use of the Library shall apply at the Library to become a Registered Reader.

3.2 The application of a Young Child or Teenager shall be submitted by his/her parent, who shall be responsible for the behavior of the Young Child or Teenager and any Library fines or liabilities incurred by the Young Child or Teenager.

3.3 A Young Child shall only be eligible for membership to the Children's Library.

3.4 A Teenager shall be eligible for membership to the Library and shall be allowed to use all such facilities as are made available from time to time for the use of Teenagers.

3.5 Upon registration, a Registered Reader will be allowed to borrow only 3 books/periodicals at any one time.

3.6 Upon registration, a Young Child shall be allowed to borrow only 3 books from the Children's Library at any one time.

3.7 A Teenager is allowed to borrow only 3 books and periodicals at any one time from the Main Library upon registration

3.8 All categories of Library users are only allowed his or her own privilege. Privileges are non-transferable.

4. Operation Hours:

4.1 **Children's Library**

Mondays	Closed
Tuesdays to Fridays	3:00pm to 6:00pm
Saturdays, Sundays & Public Holidays	10:00am to 6:00pm

4.2 **Main Library**

Mondays to Sundays	9:30am to 7:00pm
Public Holidays	10:00am to 6:00pm

4.3 **Hari Raya Aidil Fitri (Main & Children's Libraries)**

Eve of Hari Raya	10:00am to 3:00pm
1st & 2nd Days of Hari Raya	Closed

4.4 **Hari Raya Aidil Adha**

Main & Children's Libraries Closed

5. Loan of Library Material

5.1 Books and Periodicals

5.1.1 Registered Readers shall be eligible to borrow a maximum of 3 books for a period of 21 days, except for periodicals which can be borrowed for a period of only 7 days. A Young Child or Teenager shall be eligible to borrow a maximum of 3 books for a period of 21 days, except periodicals which can be borrowed for a period of only 7 days.

5.1.2 Books and periodicals may be reserved.

5.1.3 New arrival reserved books may be borrowed for a maximum period of 10 days only. No more than 5 titles of such books are allowed to be reserved at any one time. A fine of RM2.00 per day per book will be charged on each overdue new arrival reserved book.

5.1.4 A fine of RM0.20 per day per book shall be charged on all other overdue books and periodicals. A bill for the fine will be charged to the Registered Reader's account or the account of the parent of the Young Child or Teenager, as the case may be.

5.1.5 In respect of book or periodical reported lost or missing by a Registered Reader, a Young Child or Teenager, on the expiry of 30 days from the date of reporting, if the book or periodical is still not found and returned, such book or periodical will be considered as lost. The Registered Reader or the parent of the Young child or Teenager shall be responsible to purchase and replace the lost book or periodical. Failing which an appropriate cost of the item will be debited to the account of the Registered Reader or the account of the parent of the Young Child or Teenager, as the case may be.

5.2 Non-Printed Materials

5.2.1 Registered Readers and Teenagers are allowed to borrow 1 non-printed material for a maximum period of only 4 days.

5.2.2 Non-printed materials may be reserved by Registered Readers and Teenagers.

5.2.3 A fine of RM2.00 per day will be charged on each overdue non-printed material. A bill for the fine will be charged to the account of the Registered Reader or the account of the parent of the Teenager, as the case may be.

5.2.4 In respect of non-printed material reported lost or missing by a Registered Reader or Teenager, on expiry of 7 days from the date of reporting, if the non-printed material is still not found and returned, such non-printed material will be considered lost. The Registered Reader or the parent of the Teenager shall be responsible to purchase and replace the lost non-printed material. Failing which an appropriate cost of the item will be debited to the account of the Registered Reader or the account of the parent of the Teenager, as the case may be.

5.2.5 To avoid any damage to non-printed materials, these must be returned by hand to the Library and not through the slot meant for books and periodicals.

5.2.6 The cost of damaged non-printed materials will be charged to the account of the Registered Reader or the account of the parent of the Teenager, as the case may be

5.3 DVDs

5.3.1 Members are allowed to borrow a maximum of 2 DVDs for a period of 7 days each.

5.3.2 A fine of RM2.00 per day will be charged for each overdue DVD.

5.3.3 In respect of a DVD being lost or damaged, a fine of RM35.00 will be imposed as replacement cost.

6. Code of Conduct

6.1 No Library material shall be taken outside the Library without prior approval.

6.2 Library users shall observe silence and conduct themselves in a proper manner in all areas of the Library.

6.3 Smoking, food and beverages are not allowed in all areas of the Library.

6.4 Suitable attire shall be worn by all Library users. Such attire for men shall include shirts or T-shirts, long pants, trousers /smart shorts and shoes /sandals. As for ladies, they must be appropriately dressed. Wet and sweaty clothings and sleeveless singlets are not allowed in all areas of the Library.

6.5 No one shall sleep in the Library.

6.6 No Library user shall cause or allow the emission of sound from any mobile telephone, portable computer, other electronic equipment or apparatus in any part of the Library. A penalty of RM10.00 for every breach of this Byelaw will be imposed on the Member.

6.7 Personal items, periodicals and non-printed materials except for handbags, are to be left at the shelf provided. No books or periodical as well as non-printed materials besides the Library's own books, periodicals and non-printed materials are allowed into the Library.

7. General

7.1 The Sub-Committee shall have the discretion to impose any monetary deposits for the loan of special materials when deemed necessary.

7.2 Club Members shall be liable for any damage to or loss of Library material or any other property including furniture, fixtures, fittings, exhibits, etc of the Library.

7.3 The Library slot box will be cleared two times a day at 9:00am and 5:00pm.

7.4 Any books returned after 5:00pm will be considered as received on the next day.

8. **Complaints/Suggestions**

All complaints and suggestions shall be made in writing to the General Manager/Secretary. Forms for such purpose are available at the Library.

9. **Repeal**

All previous rules, regulations or byelaws relating to the Library are hereby repealed and deemed obsolete.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
MOBILE ELECTRONIC DEVICES BYELAWS

1. Definition:

"Mobile electronic devices"	means mobile and portable electronic devices that can be carried and used including but not limited to mobile phones, computers, laptops, tablets, televisions and audio-visual equipment and gadgets.
"Audio Turned Off"	means that any sound output from a mobile electronic device is completely muted or disabled, ensuring that no sound is audible to others.
"Earphones/Headphones"	means personal audio devices worn in or over the ears that allow a user to listen to audio privately without disturbing others.

2. The use of mobile electronic devices at certain designated outlets and/or facilities is allowed with the audio turned off or using earphone/headphones. The areas where this is permitted include the following:

(a) Men's Changing Room
(b) Ladies' Changing Room
(c) Lobby Lounge
(d) Batek Bar and Verandah
(e) Buttery
(f) Bunga Raya
(g) Garden Café
(h) Pavilion
(i) Poolside Air-Conditioned Room
(j) Billiards Room
(k) Pool Room
(l) Karaoke Room
(m) Gymnasium
(n) Libraries
(o) Reflexology Room
(p) Machine Room

3. Normal mobile phone usage, including making and receiving calls, is allowed in all outlets and facilities except the Orchid, Libraries, and Reflexology Room. Please keep conversations brief and at a considerate volume to maintain a pleasant environment for all. The Management reserves the right to request users to step out if conversations disturb others.

4. Mobile phones set to SILENT mode are allowed at The Orchid, Libraries and Reflexology Room.

5. Exceptions to the above are permitted only for official usage by the Club or with the expressed consent of the General Committee.

6. All other byelaws on usage of mobile electronic devices or mobile phones are hereby repealed.

GENERAL COMMITTEE
AUGUST 2024

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws taking into consideration the regulations imposed by the Ministry of Finance.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
SLOT MACHINE BYELAWS

1. Short Title and Commencement

1.1 These byelaws may be cited as Kelab Taman Perdana DiRaja Slot Machine Byelaws.

2. Management of Slot Machine Room

2.1 The Slot Machine Room will be managed by an appointed manager ("Manager") who will carry out the day-to-day operation and supervision of the Slot Machine Room in compliance with the terms and conditions of the permit issued by the Ministry of Finance.

3. Operation Hours

3.1 The operating hours of the Slot Machine Room shall be in accordance with the time stated in the permit issued by the Ministry of Finance as follows:-

3.1.1 From Sunday to Friday, the operating hours are from 12:00pm to 2:00am; and

3.1.2 On Saturdays and the eve of Public Holidays, the operating hours are 12:00pm to 3:00am.

4. Membership Card

4.1 Members and Non-Voting members must be in possession of their Club's membership card whilst in the Slot Machine Room and are required to show the card to the Duty Officer, any counter staff or the Security Personnel on duty at the Slot Machine Room when requested to do so by any of them.

5. Entry Restrictions

5.1 Only members and Non-Voting members are permitted to enter the Slot Machine Room and to utilize the facilities provided therein according to the terms and conditions in these byelaws.

5.2 In compliance with the Ministry of Finance's regulations, Muslim members (including Non-Voting members) who are Malaysian citizens, guests and children under the age of 21 years are strictly prohibited from entering the Slot Machine Room.

6. Dress Code

6.1 Members and Non-Voting members are required to be appropriately attired at all time whilst in the Slot Machine Room

7. Registration

7.1 Members and Non-Voting members are required to register their names, membership numbers and time in the Registration Book provided at the entrance to the Slot Machine Room.

8. Tampering of Machines

8.1 A member or Non-Voting member must not switch on and off any machine for whatever reasons or interfere with its functioning at any time. Any malfunction must be reported to the counter staff and the decision to shut down a machine by the Slot Machine Room Duty Manager at his/her absolute discretion shall be binding.

9. Jackpot Strikes

9.1 All winnings are to be settled within 2 working days. Such winnings are to be collected by the winners personally from the Duty Manager at the Slot Machine Room.

10. Jackpot Credit

10.1 The Jackpot credit may be authorized by personnel appointed by the Manager at its sole and absolute discretion.

11. Smoking

Smoking is strictly prohibited at the lounge area of the Slot Machine Room.

12. Complaints/Suggestions

All complaints and suggestions are to be made in writing and addressed to the General Manager/Secretary.

13. Repeal

All previous rules, regulations or byelaws relating to the Fruit Machine are hereby repealed.

14. Machine Occupation

14.1 A member may occupy one base machine only at any one time. The member may be allowed to play other machines when available while still occupying his/her base machine provided always that the member must immediately decide which machine to keep or surrender whenever there is a request by any other member to play either one of his/her machines.

14.2 No member is allowed to leave any personal effects, credits in any machine to signify his/her "continued occupation" of the machine whenever he/she has stopped playing on a machine or moved on to play another machine.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
SECURITY BYELAWS

1. Membership Card

a) Members shall surrender their expired membership cards to the staff authorized to conduct membership checks when requested to do so.

b) Affiliated Club members shall register with the Reception and obtain an Affiliated Club Visiting Member's card before using the Club's facilities.

2. Membership Checks

The Security staff or the Duty Managers are authorized by the General Committee to conduct membership checks anywhere within the Club.

3. Guests

a) Members must register their guests(s) for F&B into the Guest Registration Book available at the Reception.

b) Members must register their guest(s) for the use of facilities on Sundays with the Receptionist and obtain a Guest Card.

c) Guest(s) hours for the various facilities on Sunday shall be as approved by the General Committee.

d) Guest(s) shall produce their Guest Card whenever requested by any authorized staff.

4. Enforcement

The Security staff, Duty Managers or any other staff are authorized by the General Committee to act accordingly to enforce the above Security Byelaws.

5. Complaints/Suggestions

All complaints and suggestions must be made in writing to the General Manager/Secretary.

6. Repeal

All previous rules, regulations or byelaws relating to security are hereby repealed.

GENERAL COMMITTEE
NOVEMBER 1999

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
VEHICLE BYELAWS

1. Parking
Cars may not be parked on the roadway or beside the entrance to the Club other than the designated areas.

2. Waiting
Vehicles waiting to pick up passengers must on no account obstruct the entrance to the Clubhouse, nor may the vehicles be left unattended for any period of time.

3. Compliance with Direction
Members and their drivers are expected to comply with traffic and parking directions indicated or given by the Security Officer. In the event of a driver failing to so comply, a parking query will be issued.

4. Speed Limit
Vehicles must be driven slowly with due care within the Club precincts. Speed should at no time exceed 15 kilometers per hour.

5. Parking Bays

a) Vehicles must be parked carefully within the unreserved demarcated parking bays and care must be taken not to obstruct other vehicles or the driveway.

b) Members and guests are not allowed to park their vehicles in reserved demarcated parking bays.

c) Only those as approved by the General Committee and as indicated on the signage at the reserved lots in front of the Lobby area be authorized to park there.

d) Parking lots may be reserved for sub-committee member's use when attending a sub-committee meeting.

e) The Security staff, at the instruction of the General Manager, may create extra parking areas in the basements during big functions and may block off certain areas by putting up appropriate signages.

6. Parking Overnight

a) Members who need to park their vehicles in the Club's premises overnight must inform the Security Department before doing so. The maximum period allowed is three (3) days at any one time or fourteen (14) days per calendar year.

b) A fine of RM200.00 per day or part of the day/night shall be imposed on Members who have exceed the maximum allowable period.

7. Stickers

(a) Vehicle stickers must be applied and/or renewed BIENNIALLY and are for member's use only. Members are required to provide copy of the vehicle(s) registration for the Club's records.

(b) Vehicle stickers must be returned to the Club for cancellation when the said vehicles are sold.

(c) Only vehicles above the height of six feet two inches are allowed to be parked at level B-1.

(d) Vehicles which do not have a valid Club sticker shall be parked in the Visitor's car park at levels B-2-A and B-3-A.

8. Clamps
Owners of vehicles without valid Club stickers and who commit parking violations will have their vehicles clamped and pay an unclamping fine of RM50.00 as determined by the General Committee.

9. Fine

Notwithstanding clause 6 (b) above, the General Committee is empowered at its discretion to impose fine up to a limit of RM50/- per offence on members and guests for infringement of any of these vehicle byelaws.

10. Electric Vehicle Charging Station

(a) Operation Hours is 8.00am to 10.00pm daily, Monday to Sunday.

(b) The Charging Station is strictly for Members only.

(c) Members are required to register, pay and collect the Charging Card at the Reception.

(d) Usage of the Charging Station is limited to a maximum of three hours per session per day.

(e) The Charging Card must be returned to the reception immediately after use, failing which a charge of RM50.00 is imposed.

(f) In the case of missing Charging Card, Members will bear the replacement cost of RM50.00.

11. Bicycle Parking

(a) Bicycle parking is allowed at the bicycle parking area only and is for day use.
(b) Overnight parking requires registration at the reception and is limited to 30 days a year.
(c) Parking of bicycles outside the bicycle parking area or failure to register for overnight parking will result with the bicycle being clamped/locked and a fine of RM25.00 will be imposed to unclamp/unlock.

12. Complaints/Suggestions

All complaints and suggestions shall be made in writing to the General Manager / Secretary.

13. Enforcement

Security staff are authorized by the General Committee to act accordingly.

14. Repeal

All previous rules, regulations or byelaws relating to vehicles are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
AEROBICS BYELAWS

1. **Venue:** Recreation Hall (No other activity is allowed during Aerobics sessions).

2. **Time of Sessions**

Mondays	-	6:30pm – 7:30pm
Wednesdays	-	6:30pm – 7:30pm
Fridays	-	6:30pm – 7:30pm
Saturdays	-	11:00am – 12:00noon (belly dance)

3. **Attire:** Leotards, tracksuits, track pants, shorts, T-shirts, aerobics shoes and socks.

4. **Smoking:** Smoking is prohibited.

5. **Food:** Food is prohibited.

6. **Drinks:** Chinese tea and hot water will be provided by the Club

7. **Club Equipment**
All aerobics equipment (mats, dumbbells etc) must be kept under lock and key in the designated location after each session by the participants.

8. **Lesson Fee:**
The Club reserves the right to make changes to the fees as and when necessary subject to one month's written notice given to members.

9. **Public Holiday:** Lessons will not be replaced when the lessons fall on a public holiday.

10. **Liability:** The Club and the instructors will not be held liable to any person or his legal representatives for any death or bodily injury sustained or property lost or damaged during classes.

11. **Registration:** All registration of class shall be made through the due completion and submission of the form provided by the Club.

12. **Termination:** 30 days' notice in writing to the Club must be given for all termination of classes.

13. **Disputes or Disagreements**
Any disputes or disagreements whether arising from these Byelaws or in connection with or arising from the lessons are to be reported in writing to the Aerobics Sub-Committee of the Indoor Recreation Sub-Committee, Kelab Taman Perdana DiRaja Kuala Lumpur. The decision of the Aerobics Sub-Committee, with the approval of the Indoor Recreation Sub-Committee and the General Committee, shall be final.

14. **Discipline**
Any person who wilfully hurts another during lesson or wilfully damages or destroys any Aerobics equipment or refuses to comply with any of these Byelaws or who after having been warned by a member of the Aerobics Sub-Committee or the Indoor Recreation Sub-Committee commits or persists to commit the breach shall be subject to the Rules of the Club with regard to conduct of Members.

15. **Right to Make Changes**
Subject to the conditions provided under the Byelaws on lesson fee, the Aerobics Sub-Committee and the Club reserve the right to make any changes, rules and regulations as and when necessary.

16. **Complaints/Suggestions**: All complaints and suggestions shall be made in writing to the General Manager/ Secretary.

17. **Repeal:** All previous rules, regulations or byelaws relating to Aerobics are hereby repealed.

GENERAL COMMITTEE
NOVEMBER 2022

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
BADMINTON BYELAWS

1. **Game of Badminton**
The game of Badminton is as defined by the Badminton World Federation and the Badminton Association of Malaysia.

2. **Management & Administration**
(a) This Section elections of the Sub-Committee members shall be governed by the Byelaws Governing Elections of Sub-Committee for Sections maintaining Section Fund.
(b) Vacancies in the elected offices in the Badminton Sub-Committee shall be filled by members of the Badminton Section appointed by the General Committee.

3. **Badminton Section Fund**
(a) Admission as a member of the Badminton Section shall be for a minimum period of 3 months. One month's notice in writing is required for cessation as a Section Member, subject to being a Section Member for 3 months.
(b) All members of the Badminton Section shall contribute RM30.00 per session per month or such other amount as shall from time to time be approved by the General Committee into a fund called the Badminton Section Fund.
(c) The Badminton Section Fund shall be managed and disbursed in accordance with guidelines issued by the General Committee from time to time.

4. **Badminton Area**
The Badminton area includes the courts in the Multi-Purpose Hall and the area within the Multi-Purpose Hall.

5. **Usage of Badminton Courts**
The Badminton courts are for use by members, privileged persons, guests and others authorised from time to time by the Badminton Sub-Committee and within the general framework of the Club's rules.

6. **Attire**
Attire for Badminton are shorts, skirts, long white pants, t-shirts with sleeves, sport shirts, socks and non-marking rubber soled shoes.

7. **Children**
7.1 Children Badminton session shall be on the following days/times:

Every Friday	:	from 2:45pm to 5:45pm on two courts (No.3 & No.4) and after 5:45pm on court No.4.
Every Saturday	:	from 8:00pm on two courts (No.3 & No.4).

7.2 Other than the above periods children must at all-time give way the courts to adults upon the latter's request.

7.3 A special session is designated for children to play with their parents. (see Family Social Night-Rule 11).

8. **Guests:** Members introducing guests must enter their names in the Guest Book at the Reception upon payment of the prescribed Guest Fee on a Guest Day, which is every Sunday after 2:00pm, subject to Club Rules.

9. **Playing Times**
(a) Playing time is between 6:30am and 11:00pm or to be decided by the Badminton Sub-Committee from time to time.

(b) Peak Period **-** Peak periods are defined as follows:

Weekdays	5:00pm – 8:45pm
Weekends-Saturday	5:00pm – 8:00pm
Sunday	5:45pm – 8:00pm

(c) Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

10. **Club Night**

10.1 Club Night shall be on every Tuesday and Thursday from 4:30pm to 8:00pm for section members only (i.e Members must be registered with section).

10.1.1 Walk in members are allowed but will be charged as determined by the Section.

10.1.2 Play is by doubles only.

10.1.3 A player must register himself/herself with the Club's Sport Clerk prior to play.

10.1.4 Registration is based on "first-come-first-served" basis. As soon as four names are on the board they will take the first available court. The next 4 players registered on the board will take next available court and so on.

10.1.5 Players must be properly attired before presenting themselves to the Sport Clerk who will write their names on the board.

10.1.6 Should a player be not around when his/her name is called, a grace period of 2 minutes will be will be given, after which his/her name will be will be put at the bottom of the WAIT LIST.

10.1.7 Self-registration by a player is not allowed.

10.1.8 Should a player be unable to play, his name would be placed at the bottom of the WAIT LIST after 10 minutes.

10.1.9 When a match is completed the winners have the option to decide whether they want to place their names first or allow their opponents to go ahead of them. They must inform the Sport Clerk who will then dutifully write the names on the board.

10.1.10 The Sport Clerk will advise the players on their turn to play in the court that becomes available.

10.2 Club Night shall be on every Tuesday and Thursday from 4:30pm to 8:00pm or to be decided by the Badminton Sub-Committee from time to time.

10.3 Every participant shall register separately for each of the Club Nights. A fee of RM30.00 per month will be levied for each Club Night towards the purchase of shuttlecocks. Non-registered members will be charged a fee of RM15.00 per person/per time of play.

10.4 The usage of shuttlecocks for the Club Night shall be monitored by the Badminton Sub-Committee or participants appointed by the Badminton Sub-Committee.

10.5 No children below 18 years of age shall be permitted to participate in the Club Night unless prior approval is obtained from the Badminton Sub-Committee.

10.6 Family Night shall be every Friday from 6:00pm to 11:00pm.

11. **Badminton Family Social Night**

11.1 Family Social Nights will be held on every FRIDAY from 5:45pm to 11:00pm. (Three Courts: Nos 1, Nos 2 and Nos 3). Preference will be given to Adult members playing with their children.

11.2 **Eligibility to play on Family Social Night**

11.2.1 Members and children are allowed to play.

11.2.2 No guests will be entertained.

11.2.3 Members who have registered themselves for the Club Night will not be allowed to play during Family Social Night unless accompanied by family members.

11.3 **Registration for playing during Family Social Night**

11.3.1 A player must register himself/herself with the Club's attendant prior to play.

11.3.2 Registration is based on "first-come-first-served" basis

11.3.3 The player must be properly attired ready and present himself/herself to the attendant who would than record his/her name on the board.

11.3.4 Should a player who readily attired to play is not around when his/her turn is called, a grace period of 2 minutes is given failing which his/her name is put at the bottom of the WAIT LIST.

11.3.5 Self-registration by a player is not allowed and the attendant will be given the jurisdiction to inform the said player.

11.3.6 Should a player fail to play when his turn is called, his name will automatically be placed at the bottom of the WAIT LIST.

11.3.7 The attendant will advise the players on the turn of playing and as well as the court to be utilised.

11.4 **Format of play**

11.4.1 Each game will consist of 21 points

11.4.2 No singles game will be allowed

11.4.3 When the four (4) members complete their game, the pair that wins will be given the first opportunity to register their game followed by the loser.

11.4.4 Players entering the court are given 3 minutes maximum to warm up before the start of the game.

11.5 **General**

The Badminton Sub-Committee will be responsible in ensuring that the rules and regulations will be adhered to strictly by all players and will take necessary course of action against player/players who violate the set rules.

12. **Court Bookings**

12.1 Any member above 18 years can book a court.

12.2 Court Bookings will be for duration of 45 minutes.

12.3 A Court may be booked on the day preceding the day of play through the Booking Clerk personally or through the Sports & Recreation office by telephone.

12.4 A member may only book 1 court for 1 session for one day. A member who has booked a court must register the name/names of his player/players before commencing play in the said court. Such players must be more than 18 years of age and must not have any court booked in their names on that day. However, they are allowed to book any vacant court immediately after their session is completed.

12.5 Any court not taken up within 5 minutes by the member who booked it will be made available to others. The member making the original booking and who is absent will incur a fine of RM10.00 (to be debited into the defaulter's account) unless cancellation is made ½ hour before commencement of play.

13. **Disputes**

13.1 Any dispute or disagreement whether arising out of these rules or between members regarding the use of courts shall be referred to the Badminton Sub-Committee.

13.2 The Sports Clerk would be responsible to implement the rules and regulations. He should register any complaints made to him on non-compliance of rules and regulations as observed by him.

11.3 The Sports Clerk shall not leave his station to purchase drinks for players.

14. **Food and Drinks**

Food and drinks may be taken only in specially designated areas.

15. **Smoking**

Smoking is strictly prohibited in the Multi-Purpose Hall.

16. **Injury to self and loss of equipment**

The Club will not be liable for any injury to self or loss of equipment in the Badminton area.

17. **Discipline**

Disciplinary action may be taken against any person who infringes the Badminton Byelaws as provided for in the Club's Constitutional Rules.

18. **Complaints/Suggestions**

All complaints and suggestions shall be made in writing to the General Manager/Secretary.

19. **Repeal**

All previous rules, regulations or byelaws relating to Badminton are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
BILLIARDS BYELAWS

1. **Opening Hours**
   1.1 The Billiards Room shall be open from 1:00pm to 12:00am on Mondays to Sundays.

   1.2 The Billiards Sub-Committee can allow playing time to be extended for the purpose of Club competitions.

2. **Children**
   2.1 Children from age below 15 are not allowed in the Billiards Room during operation hours.
   2.2 Notwithstanding byelaw in 2.1 above, Children from between 15 to below 18 are allowed to play as follows excluding public holidays:

   Weekday - Weekend from 12:00noon – 10:00pm

   2.3 **Snooker Table Usage Restriction**
   i) Children from age 15 to below 18 are only allowed to play at Table No 3 & 4
   ii) Table 1&2 are reserved for members above 18 only

3. **Guest Night**
   Members introducing guests to play must enter their names in the Visitors Register on a Guest Night which is every Sunday after 6:00pm, subject to Club Rules.

4. **Club Sessions**
   The Billiards Sub-Committee at any given time can reserve the tables for competitions and other purposes.

5. **Playing Times Allowance for Each Game**
   5.1 The maximum playing time for Snooker is 40 minutes.
   5.2 The maximum playing time for Pool & Skittles is 40 minutes and for more than 2 persons, a maximum of 80 minutes.
   5.3 Solo play is not allowed when other members are waiting to play.
   5.4 Playing with staff is strictly prohibited.

6. **Reservations**
   6.1 Members wishing to reserve the tables are required to enter his/her names and Club numbers on the board with the time of registration recorded.
   6.2 Any table not taken up promptly by the players who made reservations will be released to the next player on the waiting list. Any member who books the table may select his own opponent to play with even though the opponent that he selects may have finished playing a game.
   6.3 All members playing will have their names erased from the waiting list when a game is in progress, no substitution is allowed.
   6.4 The Billiards Sub-Committee and staff of the Billiards Room are authorized to cancel reservations if members do not comply with the abovementioned rules.

7. **Dress Code**
   Shorts, singlets, T-shirts (without collars) sandals or slippers are not permitted in the Billiards Room at all times.

8. **General**
   8.1 Smoking over the tables is prohibited.
   8.2 Any damage to billiards tables or equipment will be borne by the members concerned.
   8.3 Billiards balls should be placed “with care” on the Billiards tables and “not dropped”.
   8.4 Use of powder on hands or cues is prohibited.
   8.5 Coins should not be tossed on the table
   8.6 Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

9. **Complaints/Suggestions**
   All complaints or suggestions must be made in writing to the General Manager/Secretary.

10. **Repeal**
    All previous rules, regulations or byelaws relating to Billiards are hereby repealed.

GENERAL COMMITTEE
AUGUST 2013

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
BRIDGE BYELAWS

1. **NAME & ESTABLISHMENT**

1.1 There shall be established a section under the name and style of "RLC Bridge Section" (this Section) and this Section shall exclusively cater for the members whose activities and interest support the Bridge card games.

1.2 This Section shall have the exclusive right to promote, organise and conduct all activities relating to the activity of Bridge in the Club and inter alia shall:

1.2.1 Organise and conduct In House Bridge Game Session, Interclub Friendly Games and friendly game with other bodies (Subject to General Committee Approval)

1.2.2 Represent the Club in all activities of and concerning Bridge Game with other Clubs, persons, societies or bodies including promoters;

1.2.3 Promote the Bridge activity amongst members of the Club.

2. **DEFINITIONS**

2.1 Unless provided to the contrary or repugnant to the context, the definitions provided for in the Constitutional Rules of Kelab Taman Perdana DiRaja Kuala Lumpur shall apply mutatis mutandis. In addition to this, the following words shall have the meaning assigned against that word as set out hereunder:

"This Section" means the Bridge Section.

3. **GAME OF BRIDGE**

3.1 The game of contract Bridge is played according to the latest Laws of Duplicate Contract Bridge adopted by the Malaysian Contract Bridge Association.

3.2 Member include both Voting and Non Voting under Rule 8 and 9 respectively of the Club's Constitutional Rules.

4. **ELIGIBILITY FOR ADMISSION TO SECTION**

4.1 All members of the Kelab Taman Perdana DiRaja who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section subject to the other byelaws herein.

4.2 Every member who wishes to join this Section shall authorize the Club to debit his/her account with a monthly contribution of RM10.00 per month or such other sum as the General Committee may approve from time to time excluding any other sums payable to the Club from the member.

4.3 Upon admission to this Section, a member is entitled to participate in all activities organized and conducted by the Section, subject to Paragraph 7 below.

4.4.1 **Section Members**:
Section Members coming to play at any Bridge Session organized and conducted by the Section will be charged a fee of RM5.00, for each Bridge Session which will go towards the purchase of Tea/Coffee, Sandwiches.

4.4.2 **Non-Section Members**:
Non-Section Members coming to play at any Bridge Session organized and conducted by the Section will be charged a fee of RM10.00, for each Bridge Session which will go towards the purchase of Tea/Coffee, Sandwiches.

4.5 All members who join this Section must provide one (1) month's written Notice to the RLC Bridge Convenor of his/her intention to resign from the Section, provided the member ought to have been a member for a period of not less than three (3) months preceding any such notice of Resignation.

4.6 Any Club member who has previously resigned from the Bridge Section as provided in paragraph 4.4 above may rejoin only with the approval of the RLC Bridge Convenor and the RLC Bridge Sub Committee.

5. **MANAGEMENT & ADMINISTRATION**

5.1 Election of Sub-Committee members shall be governed by the Bye-Laws governing Election of Sub-Committee for sections maintaining section funds.

5.2 Vacancies in the elected offices in the Bridge Sub-Committee shall be filled by Members of the Bridge section appointed by the General Committee.

5.3 The day-to-day affairs of this Section shall be coordinated and conducted by the Sub-Committee.

5.4 The Sub-Committee shall:

5.4.1 Represent this Section in all its dealings with the General Committee and other persons or bodies;

5.4.2 Organise and conduct the in-house games (including a special function games) and inter-club activities as well as friendly Bridge Games with other clubs or bodies at such time and place as deemed suitable.

6. MANAGEMENT OF FINANCE

6.1 The General Committee shall for the benefit of the members of this Section, maintain in a separate account the monthly contributions paid by members of this Section and this shall be in addition to the annual grant and subsidy allotted by the General Committee.

6.2 The total collections of the monthly contributions will be disclosed to the Section members every six (6) months. The Sub-Committee shall have access to this amount for using the same to promote the activities of this Section.

6.3 The contribution, in addition to the grants received from the General Committee may be solely used to sponsor or subsidise the Food & Beverages and related expenses supplied to members of this section during In-House Bridge Session and other Bridge Events approved by the General Committee.

7. PROPER BEHAVIOUR

Bridge Section members are expected to behave in a manner consistent with the status and traditions of the Club.

7.1 Shouting, using foul language, throwing of cards and banging of tables are prohibited. Such offender may be subject to further disciplinary action under the club rules.

8. GUESTS

8.1 Voting / corporate Members introducing guests must enter their names in the Guest Book at the Bridge Room upon payment of the prescribed Bridge Guest Fee.

8.2 Guests will be charged a fee of RM 20.00 per person and the fees will be collected upon registration before Saturday Bridge session commence.

8.3 Voting / corporate members may introduce a maximum of two (2) persons as Guests.

8.4 Responsibility for guests:

8.5.1 A member shall be responsible for his guest at all times on or off the Bridge Room.

8.5.2 A guest shall not be allowed to play unless his host is present.

8.5.3 Guests are not allowed to use any other Club facilities.

9 PROPER ATTIRE

9.1 Proper Attire – Proper smart-casual attire are allowed in the Bridge Room. Slippers, short, singlet will not be allowed in the Bridge Room.

10. COMPLAINTS/SUGGESSIONS

All complaints and suggestions shall be made in writing to the General Manager.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
CARD ROOM BYELAWS

1. The Card Room is open to all members who are of the age of 18 and above.
2. The Card Room will be locked when not in use and the key will be kept at the Billiards Room.
3. The Card Room will be open by the Billiard's Attendant upon request by members.
4. The Card Room is open to members between the hours of 12:00 noon to 12:00 midnight.
5. Members are not allowed to write on or damage the tables and chairs in the Card Room.
6. Dress: Dress code is smart casual. Members wearing slippers or shorts will not be allowed into the Card Room.
7. Smoking: Smoking is prohibited in the Card Room.
8. Food and Drinks: Food and drinks are allowed in the Card Room, but not to be placed on the card table. Food & Beverage services are available from Batek Bar and Buttery when the Billiards Room is closed.
9. Complaints / Suggestions: All complaints and suggestions shall be made in writing to the General Manager / Secretary.

GENERAL COMMITTEE
AUGUST 2009

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
CHESS BYELAWS

1. Chess sessions will be held at the Card Room on the allotted day/days from 8:00pm to 10:30pm.

2. The Card Room will be locked when not in use and the key will be kept at the Machine Room.

3. Chess may be played in the Card Room even on non-allotted days from 8:00pm to 10:30pm.

4. In accordance to Rule 3, bookings for playing chess may be made one week in advance in the same book used for the booking of the Card Room. This book is kept at the Machine Room.

5. Members using the Card Room to play chess are required to sign in the register book provided at the Card Room.

6. Dress Code: Members wearing slippers, shorts, singlets, T-shirts without collars will not be allowed in the Card Room. Children are allowed to wear shorts while playing chess.

7. Smoking: There shall be no smoking in the Card Room during Chess sessions.

8. Complaints / Suggestions: All complaints and suggestions shall be made in writing to the General Manager / Secretary.

9. Repeal: All previous rules, regulations or byelaws relating to Chess are hereby repealed.

GENERAL COMMITTEE
SEPTEMBER 1997

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
COMPETITIVE SWIMMING GYM BYELAWS

1. Competitive Swimmers' Gym

1.1 The Competitive Swimmers' Gym will be open only to swimmers who are members of the Club undergoing Competitive Swimming organised by the Club or by Clubs Affiliated to the Selangor & Wilayah Swimming Association and other members approved by the General Committee (collectively "Users of the Gym").

1.2 Competitive Swimmers undergoing Competitive Training at Clubs Affiliated to the Selangor & Wilayah Swimming Association must give satisfactory written proof of same.

1.3 The Gym will be available for use daily between 9:00am and 7:00pm and may also be used between 7:00pm and 9:00pm in accordance with Byelaw 2.1 (a) below.

2. Children Undergoing Competitive Training

2.1 Children undergoing Competitive Training in the Club may use the Gym as follows:

(a) between 7:00pm and 9:00pm on days scheduled for Competitive Training in the Club if it rains or if the Swimming Pool cannot be used for any reason whatsoever; and

(b) other than Sundays and Public Holidays between 8:30am and 10:00am and from 5:00pm to 6:30pm.

2.2 Children undergoing Competitive Training in the Club shall not use the Gym on Sundays and Public Holidays.

2.3 Children undergoing Competitive Training in Clubs Affiliated to the Selangor & Wilayah Swimming Association may use the Gym at times other than those stipulated in Byelaw 2.2 above.

3. Children using the Gym must at all times be under the supervision of their parent or the Club's Swimming coach or person or persons so designated by the Club's Swimming Coach.

4. Children using the Gym must obtain prior written consent from their parents as per the Club's format.

5. On finding a malfunction of any equipment, users of the Gym must report the matter immediately to the Swimming Coach or the Club's Sports & Recreation Department.

6. Users of the Gym use the Gym at their own risk.

7. Users of the Gym must sign in the Register Book before using the Gym.

8. Smoking is strictly prohibited in the Gym.

9. Food and drinks will NOT be allowed in the Gym.

10. Permitted attire for use in the Gym is leotards or track suit pants/sports shorts with T-shirts, singlets and non-marking sports/athletics shoes. Swimming attire will not be permitted in the Gym.

11. Any misbehaviour or contravention of these Byelaws may result in suspension from the use of the Gym and or such other action as the Club shall deem fit.

12. Complaints / Suggestions: All complaints or suggestions must be made in writing to the General Manager / Secretary.

Note: Intending Users of the Gym are advised to first consult a Doctor before using the facilities.

GENERAL COMMITTEE
SEPTEMBER 1997

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
CYCLING SECTION BYELAWS

1. **Name & Establishment**

1.1. There shall be established a section under the name and style of "RLC Cycling Section" ("Section") and this Section shall exclusively cater for the members of Royal Lake Club whose activities and interests or supportive of the outdoor activity commonly called cycling or rides;

1.2. The Cycling Section shall have the exclusive right to promote, organize and conduct all activities related to the activity of cycling in the Club and inter alia shall:

1.2.1. Organize and conduct Cycling Section rides (including individual Section member's organized rides), Inter-Club rides and other such rides that this Section deems fit;

1.2.2. Represent the Club in all activities concerning cycling with other Clubs, persons, companies, societies or bodies;

1.2.3. Promote cycling activity amongst members of the Club.

2. **Definitions**

Unless provided to the contrary or repugnant to the context, the definitions provided for in the Constitutional Rules of Kelab Taman Perdana DiRaja shall apply in addition to these, the following words shall have the meaning assigned against that word as set out hereunder:

This Section means "RLC Cycling Section".

3. **Eligibility For Admission To Section**

3.1. All members of The Kelab Taman Perdana DiRaja are entitled to enjoy the benefits of their membership shall be eligible to be admitted to the RLC Cycling Section, on application to this Section subject to the other Byelaws herein.

3.2. Every member who wishes to join this Section shall authorize the Club to debit his/her account with a monthly subscription as stipulated in Clause 5.1 below.

3.3. Upon admission to this Section, a member is entitled to participate in all activities organized and conducted by this section subject to Clause 11.1 below.

4. **Resignation and Readmission of Membership**

4.1. All members who join this Section must provide ONE (1) month's written Notice to the RLC Cycling Convenor of his/her intention to resign from the Section, provided the member ought to have been a member for a period of not less than THREE (3) months preceding any such Notice of Resignation.

4.2. Any Club member who has previously resigned from the Cycling Section as provided in Clause 4.1 may re-join only with the approval of the RLC Cycling Convenor and the RLC Cycling Section Sub-Committee.

5. **Subscriptions**

5.1. The monthly subscription for this Section shall be set at MYR10.00 (Ten Malaysian Ringgit) per month.

5.2. Monthly subscription will be billed on **Monthly** basis **(MYR10.00 per Month)** to RLC Cycling Section Member's account.

5.3. Any changes to the monthly subscription stipulated in Clause 5.1 need to be approved by at least 25% (25 percent) of this Section's members present at AGM (Annual General Meeting) or Extraordinary General Meeting (EGM) before submission to General Committee for Final Approval.

6. **Section Membership Register**

6.1. RLC Administration shall maintain and update this Section's Membership Register and share this Section's current Membership Register with this Section's Convenor and Sub-Committee members.

6.2. RLC Administration shall provide Section's members personal data, e.g., date of birth and contact information as and when required by Convenor and Sub-Committee to support Section's activities and Personal Accident Insurance Coverage for this Section's members.

7. **Members Duties and Responsibilities During Section's Activities**

7.1. Section members are required to volunteer for Ride Lead/Marshall/Sweeper duties at least once every 12 months if they have participated in at least 3 Cycling Section rides during the said 12 months, excluding individual members' organized rides.

7.2. Section members volunteering for to be Ride Leader must have completed marshalling and sweeper duties prior to undertaking Ride Leader assignments.

7.3. All Section Members must adhere to this Section's Ride Policy and Code of Conduct for Riders.

7.4. Ride Leader shall advise whether RLCCS Ride route(s) is suitable for children aged between 12 years old and 17 years old with average cycling proficiency.

7.5 Parent(s) or guardian(s) shall have the sole discretion to determine their child's or ward's cycling proficiency and competency to handle RLCCS Ride route(s) as advised by the Ride Leader.

7.6. Parent(s) or guardian(s) accompanying children on RLCCS Rides will be solely responsible for the safety and well-being of their children participating in RLCCS Rides.

7.7. Parent(s) or guardian(s) accompanying children on RLCCS Rides will be solely responsible for the safety and well-being of their children or wards participating in RLCCS Rides.

8. Management & Administration

8.1. This Section election of the Sub-Committee members shall be governed by the Byelaws Governing Sub-Committee for Sections maintaining Section Fund.

8.2. Vacancies in the elected offices of the Cycling Section shall be filled by members of the Cycling Section appointed by the General Committee.

8.3. The day-to-day affairs of this Section shall be coordinated and conducted by the Convenor in consultation with the Sub-Committee.

8.4. The Convenor in consultation with the Sub-Committee shall:

8.4.1. Represent this Section in all its dealings with the General Committee and other persons or bodies;

8.4.2. Organize and conduct the Cycling Section rides (including special function rides) and Inter-Club activities as well as friendly rides with other persons or bodies at such time and place as deemed by him/her as suitable;

8.4.3. Nominate and appoint riders to represent the Club in any rides taking into consideration inter alia, the rider's form, regular attendance at practices, disposition in Inter-Club rides and general suitability to represent the Club in any rides, provided always that in such selection the image of the Club as a premier Club is not in any way damaged or impaired;

8.4.4. Stipulate dress code, Ride Policy and Code of Conduct where applicable, for riders participating in rides either during Cycling Section rides or other rides;

8.4.5. Arrange for transportation where necessary or convenient to transport riders for away rides;

8.4.6. Deal with and resolve any complaints that may arise from time to time;

8.4.7. Make Rules and Regulations for all rides organized under this Section;

8.4.8. Agree on the Rules and Regulations applicable from Inter-Club and other rides;

8.4.9. Prepare and submit and to agree on annual budgets with the General Committee;

8.4.10. Impose such fees for guests in its absolute discretion, as it shall decide from time to time for special functions rides and monthly rides. Guests for purposes of this Section's rides shall mean any non-Section member who is a member of the Club or guests/friends of Section members;

8.4.11. In NO event shall the Club, the Convenor and/or Sub-Committee be liable whatsoever or in any manner for any personal injuries or death caused to any participant of any rides sanctioned by this Section.

9. **Management of Finance**

9.1. The General Committee shall for the benefit of the members of this Section, maintain in a separate account the monthly subscription paid by members of this Section and this shall be in addition to the annual grant subsidy allocated by the General Committee.

9.2. The total collections of the monthly subscriptions will be disclosed to the Section through the Convenor. The Sub-Committee shall have access to this amount and utilise the sum to conduct Section activities.

9.3. The Convenor, in consultation with the Sub-Committee, shall display at the Notice Board whereat the Notices for Cycling activities are usually displayed, a proposed budget disclosing an estimate of income and expenditure.

9.4. Section members' subscriptions in addition to the grants received from the General Committee may be solely used to sponsor or subsidise:

9.4.1. Food and beverages supplied to members of this Section during rides;

9.4.2. Transportation costs to carry the members of this Section in any away rides;

9.4.3. Food, beverages, and purchase of presents/prizes for events or rides;

9.4.4. Payments to account of entrance fees for this Section's members to enter or participate in any events or paid rides;

9.5. The Convenor shall present the final year-end accounts of this Section to the members for approval during the Annual General Meeting.

9.6 The Cycling Section may participate in external Cycling Events organized by external organisations. Registration or participation fees may be subsidised from the Cycling Section Fund at 50%, up to maximum of 70%, subject to the General Committee's approval.

10. **Communications**

10.1. Section's activities will be communicated to members via this Section's WhatsApp's group. Major activities may be displayed on the Club's notice boards;

10.2. The Club Sports Administration Staff will be appointed as Section's WhatsApp's Administrator and will be responsible for maintaining and updating this Section's WhatsApp's group;

10.3. The Convenor and Sub-Committee shall have the discretion to change the social media platform in Clause 10.1 above from WhatsApp to another alternative as deemed fit.

11. **Proper Behaviour**
    11.1 Cycling Section members are expected to behave in a manner consistent with the status and traditions of the Club.
    11.2. The Convenor, in consultation with the Sub-Committee, may suspend or expel from the Section any member guilty of improper conduct.

12. **Use of Changing Rooms during Cycling Section Rides**
    Guests are allowed to use the facilities of the Changing Rooms during Section Rides. The RLC member will sign for the towels for their guests.

13. **Grievance Procedure**
    Any member of this Section who is dissatisfied with any matter related to this Section may submit the grievance to the Sub-Committee in writing within 14 days of the occurrence, for the Sub-Committee's evaluation. The decision by the Sub-Committee on the grievance shall be final and conclusive and thereafter neither shall have a claim against each other.

14. **Right To Make Changes**
    The Sub-Committee and the Club reserves the rights to make any changes to the Rules and Regulations as and when necessary.

15. **Complaints and Suggestions**
    All complaints and suggestions must be made in writing to the General Manager/Secretary of the Club.

GENERAL COMMITTEE
AUGUST 2026

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
DANCESPORT BYELAWS

1. **Ballroom Lessons**
   (i) The Dancesport lessons shall be carried out as scheduled. The Club reserves the right to make changes to the fees as and when necessary subject to one month's written notice to members. No lessons will be held on Public Holidays.
   (ii) 1 month's notice will be needed in writing for those intending to terminate lessons.
   (iii) Maximum number of students per class shall be limited to 24 persons for ballroom and 30 persons for line dance classes and other dances.
   (iv) Minimum number of students per class shall be 10 persons.
   (v) Club members, other than those taking lessons, may be allowed to stay inside the hall where lessons are being conducted provided they do not disturb, interrupt, make noise or create a commotion while lesson is in progress.

2. **Guests**
   (i) Members may introduce guests as partners for lessons, however the member will be charged a further RM20/- per month on top of the lesson fees for the guests as dancing partners. Guests will have to abide by and be within the framework of the Club Rules. The use of Club's facility by such guest shall be restricted to the Recreation Hall only.
   (ii) Members who partner guests for lessons are allowed to partner with the same guests for practice at the Recreation Hall at the prescribed practice hours.

3. **Dancesport Practice Hours**
   The hours allocated for dancesport practice at the Recreation Hall, subject to availability are:
   (i) Saturdays: 8:00pm – 10:00pm
   Sundays: 4:00pm – 6:00pm

   (ii) Music equipment may only be operated by the Dancesport Sub-Committee member in-charge. Only Club members with the exception of those non-members (guests) who are attending dancesport practice sessions are allowed to use the Recreation Hall for dancesport practice during the scheduled hours.

4. **Attire:**
   Members are required to wear proper attire and dance shoes in the Recreation Hall whilst on the dance floor.

5. **General:** The Club shall not be liable for any injury caused to members/guests for any loss of personal belongings in the Recreation Hall.

6. **Right to Vary etc.**
   The Sub-Committee shall have the right to repeal, suspend or vary any of the Byelaws as and when it deems fit, with the approval of the General Committee.

7. **Matters Not Provided For**
   Any matters which need determination for which no provision has been made by these Byelaws shall be determined by the Sub-Committee member present.

8. **Complaints/Suggestions**
   Complaints or suggestions shall be made in writing to the General Manager / Secretary.

9. **Repeal**
   All previous rules, regulations or byelaws relating to Dancesport are hereby repealed.

GENERAL COMMITTEE
DECEMBER 2022

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
DARTS SECTION BYELAWS

1. **The Name & Establishment**

1.1 There shall be established a section under the name and style of "Darts Section" and this Section shall exclusively cater for the members of the Club whose activities and interest in clubbing includes an active participation or interest or support of the indoor game commonly called "Darts".

1.2 The Darts Section shall have the exclusive right to promote, organize and conduct all activities relating to the game of darts in the Club and inter alia shall:

1.2.1 Organise and conduct in-house, inter-club Matches and other tournaments;

1.2.2 Represent the Club in all activities of and concerning darts with other clubs, persons, societies or bodies including promoters;

1.2.3 Promote the game of darts amongst members of the club.

2. **Definitions**

2.1 Unless provided to the contrary or repugnant to the context, the definitions provided for in the Constitutional Rules of Kelab Taman Perdana DiRaja Kuala Lumpur shall apply. In addition to these, the following words shall have the meaning assigned against that word as set out hereunder:

"this Section" means the Darts Section.

3. **Eligibility for Admission to Section**

3.1 All members of the Kelab Taman Perdana DiRaja Kuala Lumpur who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section subject to the other byelaws herein. One month's notice in writing is required for cessation as a Section member, subject to being a Section member for a minimum period of 3 months.

3.2 The Darts Section members shall pay RM10.00 per month to the Darts Section Fund and the following benefits accrue to them:

- Free Annual Dinner
- Free Annual Barbeque or Cocktail evenings
- Upon registration at Darts Section events held in the Royal Lake Club, members can enjoy the food and will receive coupons for whisky and beers. The number of coupons shall be determined by the Darts Sub-Committee from time to time. A charge will be levied on section members to subsidize the cost. The rates shall be determined by the Darts Sub-Committee from time to time.
- If a Darts Section member attends an away match, he or she is entitled to benefit from the Club subsidy (if any).

The Darts Section reserves the right to nominate all matches as "Guests Allowed" or "No Guests Allowed" and this will be clearly stated on the Darts Section notice board.

If a Dart Section member wishes to register a guest at a "Guests Allowed" event, then a fee charge will be levied per guest for the food which, shall be determined by the Convenor in consultation with the Sub-Committee. No drink coupons will be provided.

Food will be served up to 9:30pm.

4. **Management & Administration**

4.1 This Section shall come under the purview of the General Committee, which shall as soon as practicable upon being elected to office, issue a Notice for a meeting ("said Meeting") of members comprising the Darts Section to elect a Darts Convenor and such number of members as the General Committee shall decide who shall together with a Chairman and Deputy Chairman, if any appointed by the General Committee constitute the Darts Sub-Committee for the same term as the General Committee calling for the said Meeting.

(a) The said Meeting shall be conducted in such manner as the General Committee shall direct.

(b) Vacancies in the elected offices in the Darts Sub-Committee shall be filled by members of the Darts Section appointed by the General Committee.

4.2 The day-to-day affairs of this Section shall be coordinated and conducted by the Darts Convenor in consultation with the Darts Sub-Committee.

4.3 The Darts Convenor in consultation with the Darts Sub-Committee shall:

4.3.1 Represent this Section in all its dealings and affairs with the General Committee and other persons or bodies;

4.3.2 Organise and conduct the in-house tournaments and inter-club activities as well as competitive and/or friendly matches with other persons or bodies at such time and place as deemed by him as suitable;

4.3.3 Nominate and appoint players to represent the Club in any matches or tournaments taking into consideration inter alia, the player's form, regular attendance at practices, disposition in competitive games and general suitability to represent the club provided always that in such selection the image of the Club as a premier club is not in any way be damaged or impaired;

4.3.4 Stipulate dress code and code of conduct for players participating in tournaments and other competitions either in-house or away;

4.3.5 Arrange for transportation where necessary or convenient to transport players and supporters for away matches or tournaments;

4.3.6 Deal with and resolve any complaints that may arise from time to time.

4.3.7 Make rules and regulations for in-house tournaments;

4.3.8 Agree on the rules and regulations applicable for inter-club and other tournaments or matches;

4.3.9 Prepare and submit and to agree on annual budgets with the General Committee.

5. **Management of Finance**

5.1 The General Committee shall, for the benefit of the members of this Section maintain in a separate account: the monthly contributions paid by members of this Section and this shall be in addition to the annual grant and subsidy allotted by the General Committee.

5.2 The total collections of the monthly contributions will be disclosed to the Section through the Darts Convenor and the Darts Convenor shall have access to this amount for using the same to promote the activities of this Section, in consultation with the Sub-Committee.

5.3 The Darts Convenor in consultation with the Darts Sub-Committee shall display at the Notice Board whereat the notices for darts activities are usually displayed a proposed budget disclosing an estimate of income and expenditure.

5.4 The contribution, in addition to the grants received from the General Committee, shall be managed and disbursed in accordance with guidelines issued by the General Committee from time to time to sponsor or subsidise:

5.4.1 food and beverages supplied to players and members of this Section during in-house tournaments or matches;

5.4.2 uniforms or dress supplements for players who participate in tournaments representing the Club;

5.4.3 transportation costs to carry players and supporters to participate in away matches;
food and beverages and including purchase of presents for inter-club activities or matches or tournaments;

5.4.4 payments to account of entrance fee for this Section members to enter or participate in any tournaments or matches.

6. **Privileges of Members-in-benefit**

6.1 Members who are in benefit and upon becoming a member of this Section shall enjoy the following privileges:

6.1.1 entitled to participate in the activities organised and conducted by this Section provided always that prior to participating in the biennial barbecues the member ought to have been a Section member for a period not less than 4 preceding months thereof.

6.1.2 entitled to invite a guest on the days in-house tournaments are conducted.

6.1.3 entitled to receive, upon paying the requisite amount levied for that day, coupons for beverages and food served for the Section.

6.1.4 subject to availability and payment of the requisite rental, to hire the lockers located near the dart boards at the Batek Bar of the Club.

7. **Applicable Rules for Games**

7.1 In all the inter-club activities and matches held in the Club, the rules for the time being of the Malaysian Darts Federation with amendments if any shall apply.

7.2 Non-Section members will be charged different rates for participation in Section functions.

8. **Proper Behaviour:** Darts Section members are expected to behave in a manner consistent with the status and traditions of the Club.

9. **Grievance Procedure:** Any member of the Section who is dissatisfied with the ruling given by the Darts Convenor in consultations with the Sub-Committee may refer his grievance to the General Committee and the latter's decision shall be final and conclusive and thereafter neither shall have a claim against each other.

10. **Complaints / Suggestions:** All complaints and suggestions shall be made in writing to the General Manager / Secretary.

11. **Repeal:** All previous rules, regulations or byelaws relating to the Darts Section are hereby repealed.

GENERAL COMMITTEE
FEBRUARY 2004

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
ELECTION OF SUB-COMMITTEES FOR SECTIONS MAINTAINING SECTION FUND BYELAWS

1. Holding of Elections

1.1 After an Annual General Meeting, the General Committee shall hold an election for the post of Convenor and 3 or more for the Sub-Committee members for all Sections as shall be declared by the General Committee as receiving payment to section funds from Section members.

1.2 The Chairman of the election meeting shall be the Club President, Vice-President or such other person as shall be appointed by the General Committee.

1.3 Notice of the election meeting shall be deemed given to the section members once it is posted on the notice board of the section in the Club.

1.4 At the election meeting 10% of the section members as at the date of the election, entitled to vote and personally present shall form a quorum at the time the meeting proceeds to business.

1.5 If within half an hour from the time appointed for the election meeting, a quorum is not present, the meeting shall stand adjourned to the same day in the next week at the same time and place, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be a quorum and may proceed with the elections.

2. Qualification Criteria for Candidates

2.1 Candidates for the posts of Convenor and Sub-Committee members shall be:

2.1.1 a voting member of the Club

2.1.2 a member of the Section for at least the preceding 12 months

2.1.3 shall not have been on the defaulters' list within the immediately preceding 12 calendar months.

3. Nomination

3.1 Nominations for the posts of Convenor and Sub-Committee members shall be made from the floor at the election meeting.

3.2 The candidates so nominated must be present in person at the election meeting or they have given their consent in writing.

4. Eligibility to Vote

4.1 Only a Section member in benefit and who has been a member of the Section for at least 90 consecutive clear days preceding the date of election is eligible to vote.

4.2 Voting by proxy is not allowed.

4.3 The voting shall be by a show of hands or by secret ballot as the members present may decide and the results announced at the election meeting.

4.4 In a case of equality of votes, the Chairman of the election meeting irrespective of whether or not he is a Section member shall have the casting vote.

5. Vacancy

5.1 Any vacancy occurring in the post of Convenor may be filled by a member of the Sub-Committee selected by the Sub-Committee and the continuing members thereof may act notwithstanding any vacancy in their body.

5.2 Any vacancy occurring among the elected members of the Sub-Committee may be filled by a member of the Section selected by the Sub-Committee.

5.3 If the Convenor and all the elected members of the Sub-Committee vacate their respective offices, the General Committee may appoint voting members of the Section to hold the office of Convenor and members of the Sub-Committee.

5.4 Any voting member appointed pursuant to 5.1 and 5.3 above shall hold office until the next election meeting.

6. Repeal

All previous rules, regulations or byelaws relating to this section are hereby repealed.

GENERAL COMMITTEE
JANUARY 2003

In exercise of the powera s conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
GOLF BYELAWS

1. **Eligibility**
Only members, spouses and children of members approved and accepted by the Golf Sub-Committee of the Golf Section shall be eligible to participate in any of the Golf activities organised be the Club.

2. **Management & Administration**
(a) This Section shall come under the purview of the General Committee, which shall as soon as practicable upon being elected to office issue a Notice for a meeting ("Said Meeting") comprising of members contributing to the Golf Section Fund to elect a Golf Convenor and such number of members as the General Committee shall decide who shall together with a Chairman and Deputy Chairman, if any appointed by the General Committee constitute the Golf Sub Committee for the same term as the General Committee calling for the said Meeting.
(b) Vacancies in the elected offices in the Golf Sub-Committee shall be filled by members of the Golf Section appointed by the General Committee.

3. **Golf Section Fund**
(a) Admission as a Member of the Golf Section shall be for a minimum period of 3 months.
(b) All members of the Golf Section shall contribute RM10.00 per month or such other amount as shall from time to time be approved by the General Committee into a fund called the Golf Section Fund.
(c) The Golf Section Fund shall be managed and disbursed in accordance with guidelines issued by the General Committee from time to time.

4. Handicap
Members of the Golf Section wishing to participate in any of the golf tournaments and friendly matches must have a valid handicap from any of the Golf Clubs.

5. Dress code
Members of the Golf Section participating in any of the golf activities organised by the club should abide by the dress code of the respective Golf Clubs accordingly.

6. Liability
The Club will not be held liable to any person or his / her legal representatives for any death or bodily injury sustained or property lost or damaged during golf activities organised by the club.

7. Written Notice of Termination
30 days' notice in writing to the club must be given if any person of the Golf Section wishes to terminate his or her Golf Section Membership.

8. Discipline
Any person who refuses to comply with any of these Bye-Laws or who after having been warned by a member of the Golf Sub-Committee commits or persists to commit the breach shall be subject to any sanction and disciplinary action provided by any of the Rules of the Club with regard to conduct of members.

9. Right to Make Changes
The Golf Sub-Committee and the club reserve the right to make any changes to the rules and regulations as and when necessary.

10. Disputes or Disagreements
Any disputes or disagreements whether arising from these Bye-Laws or in connection with or arising from the golf activities are to be reported in writing to the Golf Sub-Committee of the Club.
The Convenor, in consultation with the Sub-Committee, may suspend or expel from the section any member guilty of improper behaviour.

11. Complaints / Suggestions
All complaints or suggestions shall be made in writing to the General Manager/Secretary.

12. Repeal: All previous rules, regulations or byelaws relating to Golf are hereby repealed.

GENERAL COMMITTEE
JANUARY 2009

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
GYM BYELAWS

1. The Gym shall be open between the hours of 6:30am to 10:00pm daily.

2. (a) The Gym is for members' use only.

   (b) Children between 13 and 17 years of age ARE STRICTLY NOT ALLOWED to use the Gym during peak hours.

   Peak hours are defined as:
   Monday to Saturday – 5:00pm to 8:00pm
   Sunday/Public Holiday – whole day

   (c) Children under 13 years are NOT allowed in the Gym at any time.

   (d) Guest of Members may use the Gym on guest night *(Sunday from 6:00pm to 10:00pm)*

3. Members use the Gym at their own risk.

4. Members using the Gym are required to sign in the register book provided and must have towel on hand with them at all times when using the Gym facilities / equipment.

5. Any member, on finding a malfunction of any equipment, should report the matter immediately to the Gym attendant or the Sports & Recreation Department.

6. Smoking is prohibited in the Gym.

7. Food and drinks are NOT allowed in the Gym.

8. Attire for Gym will be track suit pants/sports shorts, singlets/T-shirts/Leotards and non-marking sports/athletic shoes. (Swimming attire will NOT be permitted in the Gym).

9. Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

10. **Miscellaneous**
    10.1 No weight i.e. dumb bells, bar bells etc are allowed in the designated stretching area.

    10.2 Member must switch their phones to silent mode before entering the Gym or which using the Gym equipment.

    10.3 The use of mobile phones in between the workouts and/or rest periods during workouts is strictly prohibited. Usage of the mobile phones must be done outside of the Gym area.

    10.4 Members are not allowed to monopolize any of the equipment's and/or the exercise benches with either their towels and/or personal belongings and most importantly not hog any equipment at the expense of other members.

11. Complaints/Suggestions may be made in writing to the General Manager/Secretary.

12. All previous rules, regulations or byelaws relating to Gym are hereby repealed.

NOTE: Members who wish to use the Gym are advised to consult their physicians and/or seek the advice of a competent and qualified physical instructor.

GENERAL COMMITTEE
OCTOBER 2025

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
HARRIERS BYELAWS

1. Name & Establishment:

1.1 There shall be established a section under the name and style of "RLC Harriers Section" ("this Section") and this Section shall exclusively cater for the members of the Club whose activities and interest or support of the outdoor activity commonly called RLC Harriers.

1.2 The Harriers Section shall have the exclusive right to promote, organise and conduct all activities relating to the activity of Harriers in the Club and inter alia shall:

1.2.1 Organise and conduct in-house, inter-club runs and other such runs of that nature;

1.2.2 Represent the Club in all activities of and concerning Harriers with other Clubs, persons, societies or bodies including promoters;

1.2.3 Promote the activity Harriers amongst members of the Club.

2. Definitions

Unless provided to the contrary or repugnant to the context, the definitions provided for in the Constitutional Rules of Kelab Taman Perdana DiRaja shall apply. In addition to these, the following words shall have the meaning assigned against that word as set out hereunder:

"This Section" means the RLC Harriers Section

3. Eligibility For Admission To Section

3.1 All members of the Kelab Taman Perdana DiRaja who are entitled to enjoy the benefits of their membership shall be eligible to be admitted. On application to this Section subject to the other byelaws herein.

3.2 Every member who wishes to join this Section shall authorize the Club to debit his/her account with a monthly contribution of RM20.00 per month.

3.3 Upon admission to this Section, a member is entitled to participate in all activities organized and conducted by this Section, subject to Paragraph 6.1 below.

3.4 All members who join this Section must provide one (1) month's written Notice to the RLC Harriers Convenor of his/her intention to resign from the Section, provided the member ought to have been a member for a period of not less than three (3) months preceding any such notice of Resignation.

3.5 Any Club member who has previously resigned from the Harriers Section as provided in paragraph 3.4 above may rejoin only with the approval of the RLC Harriers Convenor and the RLC Harriers Sub-Committee.

3.6.1 New Section Members are required to undertake their maiden hare line duty within 3 months of joining the Section if they have participated in at least 5 non-event runs during the 3 months.

3.6.2 Existing Section Members are required to undertake the hare line duty once in a calendar year if they have participated in at least 5 non-event runs during the said 12 months. Excluding the 4 subsidized runs.

4. **Management & Administration**

4.1 This Section election of the Sub-Committee members shall be governed by the Byelaws Governing Elections of Sub-Committee for Sections maintaining Section Fund.

4.2 Vacancies in the elected offices of the Harriers Section shall be filled by members of the Harriers section appointed by the General Committee.

4.3 The day-to-day affairs of this Section shall be coordinated and conducted by the Convenor in consultation with the Sub-Committee.

4.4 The Convenor in consultation with the Sub-Committee shall:

4.4.1 Represent this Section in all its dealings with the General Committee and other persons or bodies;

4.4.2 Organise and conduct the in-house runs (including a special function run once a month) and inter-club activities as well as friendly runs with other persons or bodies at such time and place as deemed by him as suitable;

4.4.3 Nominate and appoint runners to represent the Club in any runs taking into consideration inter alia, the player's form, regular attendance at practices, disposition in inter-club runs and general suitability to represent the Club in any runs provided always that in such selection the image of the Club as a premier Club is not in any way damaged or impaired;

4.4.4 Stipulate dress code and code of conduct for runners participating in runs either in-house or away;

4.4.5 Arrange for transportation where necessary or convenient to transport runners for away runs;

4.4.6 Deal with and resolve any complaints that may arise from time to time;

4.4.7 Make rules and regulations for all runs organized under the Section;

4.4.8 Agree on the rules and regulations applicable from inter-club and other runs;

4.4.9 Prepare and submit and to agree on annual budgets with the General Committee;

4.4.10 Impose such fees for guests in its absolute discretion, as it shall decide from time to time for the monthly special function run and the weekly in-house runs. Guests for purposes of the monthly special function run (whether Away or not) shall mean any non-Section member who is a member of the Club.

4.4.11 In no event shall the Club, the Convenor and/or the Sub-Committee be liable whatsoever or in any manner for any personal injuries or death caused to any participant of any RLC Harriers Section run (whether in-house, inter-club, whether away or at home)

5. Management of Finance

5.1 The General Committee shall for the benefit of the members of this Section, maintain in a separate account the monthly contributions paid by members of this Section and this shall be in addition to the annual grant and subsidy allotted by the General Committee.

5.2 The total collections of the monthly contributions will be disclosed to the Section through the Convenor and using the Convenor shall have access to this amount for using the same to promote the activities of this section, in consultation with the Sub-Committee.

5.3 The Convenor in consultation with the Sub-Committee shall display at the Notice Board whereat the notices for Harriers activities are usually displayed a proposed budget disclosing an estimate of income and expenditure.

5.4 The contribution, in addition to the grants received from the General Committee may be solely used to sponsor or subsidise :

5.4.1 Food and Beverages supplied to members of this section during In-House and Inter-Club runs;

5.4.2 Transportation costs to carry the members of this Section in any away runs;

5.4.3 Food, beverages and purchase of presents for Inter-Club activities or runs;

5.4.4 Payments to account of entrance fee for this Section's members to enter or participate in any run.

6. Proper Behaviour

Harriers Section members are expected to behave in a manner consistent with the status and traditions of the Club.

6.1 The Convenor, in consultation with the Sub-Committee, may suspend or expel from the Section any member guilty of improper behaviour.

7. Use of Changing Rooms during In Runs

Guests are allowed to use the facilities of the Changing Rooms during the In Runs. The RLC members will sign for the towels for their guests.

8. Grievance Procedure

Any member of the Section who is dissatisfied with the ruling given by Convenor in consultation with the Sub-Committee may refer his grievance to the General Committee and the latter's decision shall be final and conclusive and thereafter neither shall have a claim against each other.

9. Right To Make Changes

The Sub-Committee and the Club reserves the rights to make any changes to the rules and regulations as and when necessary.

10. Complaints/Suggestion

All complaints and suggestions must be made in writing to the General Manager / Secretary.

11. Repeal

All previous rules, regulations or byelaws relating to this section are hereby repealed.

GENERAL COMMITTEE
APRIL 2026

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
KARAOKE BYELAWS

1. The Name & Establishment

1.1 There shall be established a section under the name and style of **"**RLC Karaoke Section" ("the Karaoke Section") which shall exclusively cater for the members of the Club whose activities and interest support the singing/karaoke activity.

1.2 The Karaoke Section shall have the exclusive right to promote, organise and conduct all activities relating to the activity of Karaoke in the Royal Lake Club ("Club") and inter alia shall:

1.2.1 Organise and conduct in-house competition, inter-club karaoke competition and other such singing/karaoke activity in the Club;
1.2.2 Represent the Club in all activities of and concerning Karaoke with other Clubs, persons, societies or bodies including promoters;
1.2.3 Promote the Karaoke activity amongst members of the Club.

2. Definitions

Unless provided to the contrary or repugnant to the context, the definitions provided for in the Constitutional Rules shall apply

3. Eligibility for Admission to Section

3.1 All members of the Club who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to the Karaoke Section, subject to the other Karaoke byelaws herein.

3.2 Each individual member (member and spouse treated as individuals) who wishes to join the Karaoke monthly contribution of RM10.00 per month of such other sum as the General Committee may approve from time to time excluding any other sums payable to the Club from the member.

3.3 The Karaoke Section Members shall pay RM10.00 per month to Karaoke Section Fund and the following benefits shall accrue to them:

- Free Annual Dinner
- 20% discount on Mawar & Melor Rooms' Rental
- Section members will enjoy special rates to participate in activities organised by this Section.

3.4 **Section Night**

Section Night for Section Members shall be held monthly during the third week of each month on a day and at a time as determined by the Karaoke Sub-Committee. Notice of the Section Night shall be displayed at the Teratai Lounge at least two (2) weeks prior to the scheduled date.

3.5 The KSC has the right to alter the special rates and to reserve the Mawar and/or Melor and/or Teratai Lounge as and when necessary.

3.6 All members who join the Karaoke Section must provide one (1) month's written Notice to the Karaoke Convenor of his/her intention to resign from the Karaoke Section, provided the member ought to have been a Karaoke Section Member for a period of not less than three (3) months preceding any such notice of Resignation.

3.7 Any Karaoke Section Member who has previously resigned from the Karaoke Section as provided in Clause 3.6 hereof may rejoin only with the approval of the KSC.

4. Management & Administration

4.1 The Karaoke Section election of the Sub-Committee members shall be governed by the Bye-Laws Governing Elections of Sub-Committee for Sections maintaining Section Fund ("Section Fund Governing Byelaws")

4.2 Vacancies in the elected offices of the Karaoke Section shall be in accordance with Clause 5 of the Section Fund Governing Byelaws, viz:-

a) Any vacancy occurring in the post of Karaoke Convenor may be filled by a member of the Karaoke

Sub-Committee selected by the Karaoke Sub-Committee and the continuing Karaoke Sub-Committee members thereof may act notwithstanding any vacancy in their body.

b) Any vacancy occurring among the elected members of the Karaoke Sub-Committee may be filled by a member of the Karaoke Section selected by the KSC.

c) If the Karaoke Convenor and all the elected members of the Karaoke Sub-Committee vacate their respective offices, the General Committee may appoint voting members of the Karaoke Section to hold the office of Karaoke Convenor and members of the Karaoke Sub-Committee.

d) Any voting member appointed pursuant to Clauses 4.2(a) and 4.2(c) hereof shall hold office until the next election of the KSC.

4.3 The day-to-day affairs of the Karaoke Section shall be coordinated and conducted by the KSC.

4.4 The Karaoke Convenor in consultation with the KSC shall represent the Karaoke Section in all its dealings with the members, and other persons or bodies;

4.5 The KSC shall:-

4.5.1 Organize and conduct the in-house karaoke competition and inter-club Karaoke Competition as well as other karaoke activities;

4.5.2 Deal with and resolve any complaints that may arise from time to time;

4.5.3 Make rules & regulation for the in-house karaoke competition(s).

5. Management of Finance

5.1 The General Committee shall for the benefit of the members of the Karaoke Section, maintain in a separate account the monthly contributions paid by members of the Karaoke Section and this shall be in addition to the annual grant and subsidy allocated by the General Committee.

5.2 The total collections of the monthly contributions and the proposed budget/income/expenditure shall be disclosed to the Karaoke Section Members through the KSC on a quarterly basis. The Karaoke Convenor (in consultation with the Karaoke Sub-Committee) shall post a Notice of such disclosure at the appropriate place(s) in the Club.

6. Operation Hours for Teratai Lounge & Melor Room

6.1 The Operating Hours shall be determined by the KSC from time to time, subject to the General Committee's approval.

6.2 The KSC has the right to cancel any of the Karaoke Session / Operation Hours as and when necessary for conducting social activities / events pertaining to karaoke.

6.3 Operation Hours:
Monday to Sunday, Public Holiday and Eve of Public Holiday: 4:00pm – 12:00am

7. Rental of Melor Room ("Rental Charges")

7.1 **Rental Charges For Club Members**

a) <u>Weekdays – Monday to Thursday:</u>
Rate: RM10.00 per hour

b) <u>Friday, Saturday, Sunday, Public Holiday & Eve of Public Holiday</u>
Rate: RM15.00 per hour

All charges are subject to Government tax.

7.2 **Booking Procedures**

7.2.1 Only members are allowed to book the Melor Room on a first- come-first-serve basis.

7.2.2 The member must complete the Booking Form available at the Membership Service Desk (Reception). Verbal/Telephone booking with the Karaoke Disc Jockey (KDJ) at extn.8523, is also accepted.

7.2.3 Any cancellation shall be made with Sports and Recreation Department of with KDJ 12 hours before the booking time, failing which the member will be charged 50% of the Rental Charge. If no cancellation is received, then the Melor Room will remain booked by the member and he/she will be charged in full for the rental.

8. Eligibility to Sing

8.1 **At Teratai Lounge**

The Teratai Lounge is strictly for members only. Adults and children thirteen (13) years and above are eligible to sing.

8.2 **At Melor Room**

8.2.1 Member(s), Guests of member(s) ("Guest(s)") and children of member(s) and Guest(s) are eligible to sing in the Melor Room.
8.2.2 Guest(s) and children must be accompanied by an adult member at all times in the Melor Room.
8.2.3 Members must register their Guest(s) in the Guest register Book at the Teratai Lounge KDJ Counter before entering the Melor Room.
8.2.4 Members are responsible for their Guest(s) at all time.
8.2.5 Reciprocal Member(s)
(a) Reciprocal Member(s)' are eligible to sing at the Teratai Lounge, but they must first register at the Membership Service Desk
(b) Reciprocal Member(s)' use of the Melor Room shall be in accordance with Clause 7.1(b) hereof.

9. Dress Code

9.1 Smart Casuals (long pants/jeans, T-shirt with collar, sleeved shirts). Ladies should be suitably attired in a smart casual outfit.

9.2 Wet and sweaty clothings, sleeveless singlets and slippers are not permitted at all times.

9.3 Sports attire, shorts, Bermuda shorts and longs/track suits (for Men Only), T-shirts without collars (for men only) and sandals are not permitted after 7:00pm.

10. Registration/Booking Procedures To Sing

10.1 Member(s) who wish to sing at the Teratai Lounge must register his/her name and membership number personally onto the White Board as well as the Karaoke Registration Book at the KDJ counter. The member(s) next-in-in-line to sing will join the queue after the last person on the White Board.

10.2 When the name of the member is called upon to sing by the KDJ when his/her turn arises and that member is not present in person for whatever reasons, then that member(s)' right to sing shall be forfeited after the KDJ has repeated his/her name thrice. That member's turn to sing shall thereafter only take place after completion of the full cycle queue on the White Board.

10.3 At the Teratai Lounge, unless invited by the member who is singing, others should refrain to sing– along "LOUDER" than that Member; nor to carry out "LOUD" conversation thereby annoying and disturbing that Member rendering his/her song.

11. Proper Behaviour

All persons using the Karaoke facility(s) at the Teratai Lounge or the Melor Room are expected to behave in a manner consistent with the status and traditions of the Club.

12. Miscellaneous

12.1 Only snack food (last order at 8.30pm) and beverages (last order at 10.45pm) will be served.

12.2 Smoking and/or vaping in the Teratai Lounge and Melor Room is strictly prohibited. The use of mobile phones in strictly NOT permitted in the Teratai Lounge.

12.3 Authority of the KSC and KDJ

12.3.1 The KSC and/or the KDJ is/are authorized to determine whether:

(a) The singer is a member. In the event that the singer is a non-member of the Club his singing shall cease forthwith. The member (who brought in that non-member to sing) shall also, for the rest of the evening forfeit his/her right to participate in the ongoing Karaoke session.

(b) The Member(s)' attire complies with the Dress Code.

12.3.2 Member(s) and/or person(s) shall comply with any request made to him/her/them by the KSC and/or KDJ in the exercise of such authority aforesaid.

13. Guests

13.1 Section Members introducing guests must enter their names in the Guest Book at the Reception upon payment of the prescribed Guest Fee.

13.2 Guest Day will be on Wednesdays from 4:00pm to 12:00am. Guests will be charged a fee of RM20.00. The guest fee may be varied from time to time by the Sub-Committee.

13.3 Section members may introduce a maximum of two (2) persons as Guests.

13.4 Responsibility for members introducing guests:
13.4.1 A member shall be responsible for his guest at all times during the Karaoke session; and
1.4.2 A guest shall not be allowed to sing unless his host is present.

14. Right to Make Changes
The KSC and the Club reserve the rights to make any changes to the rules and regulations as and when necessary.

15. Complaints
All complaints (other than as regards the conduct of a member, which shall be made in accordance with Rule 18.2 of the Constitutional Rules) must be made in writing to the Secretary.

16. Discipline
Any person(s) who infringes the Karaoke Byelaws shall be subject to any sanction and disciplinary action(s) provided for in the Club's Constitutional Rules with regard to conduct of members.

17. Dispute/Disagreements
Any dispute/disagreement between members or persons using the Karaoke facility(s) shall be referred to the KSC member(s) present who shall decide on such dispute/disagreement. Such decision shall be final.

18. Repeal
All previous rules, regulations or byelaws relating to Karaoke are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
MAHJONG BYELAWS

1. NAME & ESTABLISHMENT

1.1 There shall be established a section under the name and style of "RLC Mahjong Section" (hereinafter called this Section) and this Section shall exclusively cater for the members whose activities and interest support the game of Mahjong.

1.2 This Section shall have the exclusive right to promote, organise and conduct all activities relating to the activity of Mahjong in the Club and inter alia shall:

1.2.1 Organise and conduct in-house Mahjong game sessions, interclub friendly games and friendly games with other bodies
1.2.2 Represent the Club in all activities of and concerning Mahjong Game with other clubs, persons, societies or bodies including promoters; and
1.2.3 Promote Mahjong amongst members of the Club.

2. DEFINITIONS

2.1 Unless provided to the contrary, the definitions provided for in the Constitutional Rules of Kelab Taman Perdana DiRaja (aka The Royal Lake Club) Kuala Lumpur shall apply.

2.2 The word “Club” herein shall mean The Royal Lake Club

3. GAME OF MAHJONG

3.1 The game of Mahjong is to be played according to conventional practices among Malaysians

4. ELIGIBILITY FOR ADMISSION TO SECTION

4.1 All members of the Club who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section.

4.2 Every member who wishes to join this Section shall authorise the Club to debit his/her account with a monthly contribution of RM10.00 per month or such other sum as the General Committee may approve from time to time excluding any other sums payable to the Club from the member.

4.3 Upon admission to this Section, a member is entitled to participate in all activities organised and conducted by the Section, subject to Paragraph 7 below.

4.4 Section Members are entitled to attend and play at all Mahjong Sessions organised by the Section; Club Members who are not Section members may also play.

4.5 All members who join this Section must provide one (1) month's written notice to the RLC Mahjong Convenor of his/her intention to resign from the Section, provided the member has been a member for a period of not less than three (3) months preceding any such notice of resignation.

4.6 Any Club member who has previously resigned from the Mahjong Section as provided in paragraph 4.5 above may rejoin only with the approval of the Sub-Committee.

5. MANAGEMENT & ADMINISTRATION

5.1 Election of Sub-Committee members shall be governed by the Bye-Laws governing Election of Sub-Committee for sections maintaining section funds. The Convenor shall be a voting member.

5.2 Up to 4 Sub-Committee members shall be elected or co-opted, of which one shall be the Secretary and one shall be the Treasurer.

5.3 The day-to-day affairs of this Section shall be coordinated and conducted by the Convenor together with the Sub-Committee.

5.4 The Sub-Committee shall:
- 5.4.1 Represent this Section in all its dealings with the General Committee and other persons or bodies; and
- 5.4.2 Organise and conduct the in-house games and inter- club activities as well as friendly Mahjong games with other clubs or bodies at such time and place as deemed suitable.

5.5 Election of Convenor and Sub-Committee members shall be conducted once every two years and shall, as far as practicable, be within two calendar months after the Club's elections.

6. MANAGEMENT OF FINANCE

6.1 The General Committee shall for the benefit of the members of this Section, maintain in a separate account the monthly contributions paid by members of this Section and this shall be in addition to the funds allocated by the General Committee.

6.2 The total collections of the monthly contributions will be disclosed to the Section through the Convenor from time to time or when deemed necessary. The Sub-Committee shall utilise this amount to promote the activities of this Section.

6.3 The contribution, in addition to the funds allocated by the General Committee may be used to sponsor or subsidise any food & beverages supplied to members of this section during in-house Mahjong sessions and other Mahjong events approved by the General Committee.

7. PROPER BEHAVIOUR

Mahjong Section members are expected to behave in a manner consistent with the status and traditions of the Club. Any form of gambling is prohibited

8. GUESTS

8.1 Section Members introducing guests must enter their names in the Section Guest Book upon payment of the prescribed Mahjong Guest Fee.

8.2 Guests will be charged a fee of RM10.00 per session. The guest fee may be varied from time to time by the Sub-Committee.

8.3 Section members may introduce a maximum of two (2) persons as Guests.

8.4 Responsibility for members introducing guests:
- 8.4.1 A member shall be responsible for his guest at all times during the Mahjong session; and
- 8.4.2 A guest shall not be allowed to play unless his host is present.

9 PROPER ATTIRE

9.1 Proper smart and/or casual attire are expected in the Mahjong room.

10. COMPLAINTS/SUGGESSIONS

All complaints and suggestions shall be made in writing to the Club Secretary.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
POOL BYELAWS

1. Opening Hours

1,1 The Pool Table(s) will be available from 12:00pm to 11:00prn daily EXCEPT 30th April to 1st May (Labour Day).

1.2 The Pool Sub-Committee can allow playing time to be extended for the purpose of Club competitions including Friendly matches.

2. Children

2.1 Only children from age 15 years and above are allowed to play Pool

3. Guest Night

Guests must be registered and accompanied by Club Members

4. Section Nights

Every Monday of the month, from 6:00pm onwards, is reserved for Section Members. However, if the Pool table is not used, others may play but only 1 frame.

5. Annual Section Dinner

The complimentary Annual Dinner is only applicable to those who join the Pool Section for at least THREE months prior to Annual Dinner date.

6. Club Sessions

The Pool Sub-Committee at any given time can reserve the table for competitions and other purposes.

7. Playing Times Allowance for Each Game

7.1 All players are required to register their names before playing, even if the table is unoccupied.

7.2 First come first served basis, following which all games played shall follow a “Winner Stay” format unless deferred by the last winner.

7.3 Solo play is **NOT** allowed when other members are waiting to play.

7.4 Players shall restrict their game to 1 frame only, if others are waiting for their turn to play.

7.5 RLC Staff are strictly **PROHIBITED** from playing.

8. Dress Code

8.1 Casual attire may be worn during play. Wet or inappropriate attire, such as slippers and collarless T-shirt for men is not allowed.

8.2 For Inter-club Tournaments and Games, players who are selected to represent RLC must wear collared shirts bearing RLC logo, trousers or jeans and shoes.

9. General

9.1 Use of powder on cues are prohibited.

9.2 Coins should not be tossed on the Pool Table.

9.3 Club Management and Executive personnel are **PROHIBITED** from using the Pool facilities during peak hours, except for special events sanctioned by the GC.

10. Food and Drinks

10.1 No food or drinks are allowed to be placed on the Pool Table(s).

10.2 No outside food or drinks are allowed in the Pavilion.

GENERAL COMMITTEE
OCTOBER 2026

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
SQUASH/RACQUETBALL BYELAWS

1. General

1.1 The game of squash/racquetball is to be played on the courts as defined by the Constitution and Rules of the Squash Rackets Association of Malaysia. (SRAM Rules) and for racquetball is to be played on the courts as defined by the Constitution and Rules of International Racquetball Association.

1.2 The squash/racquetball area includes courts gallery, corridors and access to the courts and is for use by voting members, privileged persons, child members, guests and other authorized persons as determined from time to time by the Squash Sub-Committee.

1.3 Playing times are from 6:30am to 11:00pm daily or as otherwise decided by the Squash/Racquetball Sub-Committee from time to time. Peak periods are defined as 5:00pm to 7:00pm on weekdays and 3:00pm to 7:00pm on Saturdays, Sundays and Public Holidays; or at any such times as determined by the Squash/ Racquetball Sub-Committee; and approved by the GC.

1.4 All Squash/Racquetball Courts are singles courts. Not more than two players may occupy any court simultaneously. This rule does not apply to formal training session under the supervision of approved coaches. For such training sessions, the coach will be responsible for the safety of the participants.

1.5 Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

2. Guests

2.1 Guests may be introduced by voting members to play squash/racquetball with the introducing member on any Sunday, between the hours of 8:00am and 2:00pm subject to payment of prevailing guest fees imposed by the Club. Such guests must be accompanied by the introducing member at all times and such members shall be fully responsible for the conduct and behaviour of their guests whilst on the club premises.

2.2 Guests are to observe all rules of the club whilst on the club premises and are to observe all the club rules on squash/racquetball whilst at the squash area. The use of the squash/racquetball facilities by guest must be clearly noted on the booking board and the squash booking clerk must be informed of the guests' presence in the squash/racquetball courts. This requirement is the sole responsibility of the member who introduced the guests.

2.3 A maximum of two (2) guests may be introduced at any one time to play or use the squash/racquetball facilities and such guests must be accompanied by the member at all times unless they are in the changing rooms, in which case they must inform the attendant of their guests status.

3. Bookings

3.1 Court bookings shall only be made by voting members.

3.2 Squash/Racquetball courts may be booked from 9:00am onwards for the day of play through the sports officer of the Club.

3.3 Telephone bookings are only applicable for courts number 1, 2, 3 and 4. Telephone bookings will not be available on Saturdays, Sundays and Public Holidays.

3.4 Bookings are only for 45 minutes for courts 1 – 4. Bookings for courts 5 and 7 are for 30 minutes.

3.5 For courts 1, 2 & 3, if any of these courts are not taken up within 10 minutes of booking, (by the players who booked the court) they will be made available to others. The original voting member who booked the court will be considered to have forfeited his/her booking. Further, the voting member making the original booking does not turn up for play will be liable to incur a fine of RM20.00 to be debited from the booking member's account, unless cancellation is made 30 minutes before commencement of play.

3.6 Each voting member is only allowed to book one session of 45 minutes per day in his name.

3.7 Members making bookings are obliged to produce their membership cards when requested by any member of the Squash/Racquetball Sub-Committee or booking clerk. Should the persons using the court not be able to produce their membership cards, or if their good standing as members cannot be verified,

(apart from duly introduced guests), the booking clerk or Squash/ Racquetball Sub-Committee member may request the person to vacate the court immediately. Refer 3.3.

3.8 All court bookings must be registered on the booking board.

3.11 Bookings will not be allowed at times declared as sessions for Club Play by the Squash/Racquetball Sub-Committee. Due notice may be given for sessions declared as Club Play.

3.12 The Squash/Racquetball Sub-Committee may cancel any bookings for breach of any of these rules, or if the courts are needed for any special events.

3.13 The Squash/Racquetball Sub-Committee has the right to alter the usage of the courts and any other area associated with the Squash courts under rule 1.2 (General)

4. Children

4.1 Squash/Racquetball Courts 5 and 7 are designated as Coaching and Children's Court. (13 years and below). During the stipulated peak periods, children (13 years and below) are prohibited from using Courts 1-4 unless these courts are not being used by adult members. They, however, may do so during off peak periods. In addition, Court 5 may be used for club sponsored events and for general use when not used for coaching.

4.2 Children under 13 years of age are not permitted to use any squash/racquetball court unless accompanied by an adult.

4.3 Any child using the squash courts is obliged to produce his/her child membership card on request by the booking clerk or any member of the Sub-Committee.

4.4 Members are wholly responsible for the conduct of their children on the squash/racquetball court, the galleries and access to the squash/racquetball court areas. Members are responsible for ensuring that their children do not disrupt play or cause a nuisance to the other members. In such instance, the booking clerk or any members of the Squash/Racquetball Sub-Committee may ask the member and his/her child to leave the squash area.

4.5 Members are fully responsible in ensuring that their children use proper attire and non-marking squash shoes whilst playing on the squash courts and conduct themselves in a proper sportsmen like manner whilst playing the game of squash.

4.6 Members' children playing on the squash/racquetball courts may be asked to leave the squash /racquetball court area by the booking clerk or member of the Squash/Racquetball Sub-Committee should they be abusive, disruptive, shout unnecessarily or conduct themselves in a dangerous or un-sportsmen like manner.

4.7 Children (13 years and below) may not book the squash/racquetball courts though they may play on any available court in the presence of an adult. However, they will have to vacate the courts (1-4) immediately should any adult member require the use of the court.

5. Food & Smoking

5.1 Food and Smoking are not permitted in the squash/racquetball areas as defined under Rule 1.2 of the General section.

5.2 Any member or guests who brings/consumes food or cigarettes at the squash/racquetball areas may be asked to vacate the area by the booking clerk or any member of the Squash/Racquetball Sub Committee.

6. Behavior

6.1 Members and guests who use the squash/racquetball courts are to behave in a proper sportsman like manner at all times.

6.2 Shouting, using foul language, throwing of racquets and banging of doors will result in immediate censure by the booking clerk or any member of the Squash/Racquetball Sub-Committee. Such offender may be subject to further disciplinary action under the club rules. Repeat offenders may also be barred from the squash/racquetball court area.

6.3 The squeezing or wringing of wet t-shirts or headbands or other apparel is not permitted; either in the flowerpots or at any place around the squash/racquetball court area.

7. Attire & Equipment

7.1 Attire for squash is shorts, sports skirts, long pants, t-shirts (with or without sleeves) and non-marking shoes.

7.2 Protective eyewear is mandatory for all junior players below the age of 17.

7.3 Only squash equipment approved by the World Squash Federation shall be used in the courts and only racquetball equipment approved by the International Racquetball Association shall be used in the courts.

7.4 Only non-marking balls and shoes shall be used in the squash/racquetball courts.

8. Coaching: Squash/Racquetball Court No. 5 is designated as coaching court.

9. Discipline

9.1 The Squash/Racquetball Sub-Committee may take disciplinary action against any person who infringes the Squash Byelaws as provided for in the Club Constitution.

9.2 The Squash/Racquetball Sub-Committee may reserve courts for the Club training for tournaments and other events for the promotion of squash/racquetball.

9.3 Complaints and suggestions shall be made in writing to the General Manager / Secretary.

10. Repeal: All previous byelaws, rules or regulations relating to Squash/Racquetball are hereby repealed.

GENERAL COMMITTEE
APRIL 2024

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
SWIMMING BYELAWS

1. Children's Pool

1.1 Children who cannot swim are not allowed to use the large children's pool unless under close supervision or accompanied by an adult.

1.2 Approved Pool Times:

6:30am – 9:00pm	-	Children
6:30am – 9:00pm	-	Adults

1.3 Swimming lessons / stroke classes shall be held from 8:00am to 12:00pm and 2:00pm to 7:00pm daily.

2. Main Pool

2.1 The main pool shall be reserved for adults who are able to swim without any assistance and swimmers 17 years old and below who have passed the Swimming Tests and are holders of Swimming Badges Grade 2 (Red).'

2.1.1 Swimming lessons for beginners shall be held in the main pool as follows:

i)	Mondays to Fridays	9:00am – 4:00pm	Lane 5 & 6
ii)	Saturdays	8:00am – 12:00pm, 3:00pm – 5:00pm	Lane 5 & 6
iii)	Sundays	9:00am – 4:00pm	Lane 5 & 6

2.1.2 Competitive swimming training shall be held in the main pool as follows:

i)	Mondays to Fridays	7:00pm – 9:00pm	Lane 5 & 6
ii)	Saturdays	5:00pm – 7:00pm	Lane 5 & 6
iii)	Sundays	4:00pm – 7:00pm	Lane 5 & 6

2.1.3 Swimming direction shall be lengthwise only. When all the lanes are occupied, swimmers shall swim between two lane lines.

2.2 Approved Pool Times:

Adult:	6:30am – 10:00pm
Swimmers 17 years and below with red badges:	9:30am – 5:00pm (non-peak periods)

2.3 Peak Period are:
6:30am – 9:30am and 5:00pm – 7:00pm daily.

3. General

3.1 Attire
All persons must wear proper swimming attire and MUST shower before entering the pools.

3.2 Hygiene
Persons suffering from infections or contagious diseases of any kind are not permitted in the pools and/or pool area.

3.3 Plunging/diving
Plungers/divers must ensure that the pool is clear before plunging/diving in.

3.4 Games/Horseplay
Games of any kind or horseplay in and/or around any of the pools are prohibited. Swimming directions in the main pool should be lengthwise only.

3.5 The following is prohibited:
a) Smoking – Smoking is forbidden in any of the pool area.
b) Refreshments – Refreshments are not allowed in the pool or within ten feet from the edge of the pools. Any glass container should not be allowed at any time in the pool area.

3.6 Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

4. Club Employees

Members or guests shall not interfere with or obstruct Club employees in the performance of their duties.

5. Equipment

Members or guests shall not interfere with the valves, fittings equipment or machinery of any kind used in connection with or around the area of the swimming pools, nor shall they enter the aerating fountain, or other ancillary facility.

6. Prohibitions

Children's Pools

Members or guests may not throw anything into the pools and, in particular parents must ensure that children abide by this rule. (Balls, boats, toys, rubber tires, tubes, floats, kicking boards, flippers, glass goggles or other articles are not permitted). Children unable to swim may use rubber or plastic rings or arm rings in the smaller pool. Swimmers under supervised coaching sessions are permitted to use goggles, flippers and kicking boards. Plastic/ rubber & non-toxic toys may be used by toddlers in the smallest pool (the one with the water gazer). Children are not allowed to run or climb against the water slide to avoid injury/ fall.

Main Pool

Swimming aids/equipment are allowed in the main pool.

7. Guests

Members introducing guests must enter their names in the Guest Book at the Reception upon payment of the prescribed Guest Fee on a Guest Night, which is every Sunday after 6:00pm, subject to Club Rules. A voting member may introduce up to a maximum of 2 persons.

8. Officials

The names of officials and others authorised to exercise control in compliance with the byelaws shall be displayed on the Pool Notice Board and their directions shall be followed.

9. Matters Not Provided For

Any matter which needs determination for which no provision has been made by these byelaws shall be determined by the Sub-Committee or by any member of it present.

10. Complaints/Suggestions

All complaints or suggestions must be made in writing to the General Manager/Secretary.

11. Repeal

All previous rules, regulations or byelaws relating to Swimming are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
TABLE TENNIS BYELAWS

1. Playing Hours
Members may use the tables from 6:30am till 11:30pm every day, except on those days and time allotted to other activities of the Club as posted from time to time at the Club premises.

2. Guests
i. Members introducing guests must enter their names in the Guest Book at the Reception upon payment of the prescribed Guest Fee on a Guest Night, which is every Sunday after 11:00am, subject to Club Rules. A voting member may introduce up to a maximum of 2 persons.
ii. Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

3. Attire
T-shirts with sleeves or sports shirts and non-marking soles shoes shall be worn. Players are not permitted to play bare-footed or in slippers or in their swimming costumes. Long or short pants are allowed.

4. Booking
Members must first register their names at the Booking Board before commencing play. At the end of their time-period (30 minutes) members must re-register their names if they wish to continue playing. The same members may continue playing at the end of their game, if there are no other members waiting. The sequence of play must be strictly adhered to on a priority basis as registered on the Booking Board.

5. Usage of the Table Tennis Tables
5.1 Members must not bang the tables with their bats or move the tables from their allocated places.
5.2 Members must not sit/lean or place food, drinks or other objects on the tables.

6. Smoking: Smoking is not allowed in the playing area.

7. Noise
Players are required to keep the noise level to a minimum so as not to cause inconvenience to other players or members in the proximity.

8. Discipline
Disciplinary action may be taken against any person who infringes the Table Tennis Byelaws as provided for in the Club's Constitution.

9. Rules of the Game
The rules governing the game of table tennis are as published by the International Table Tennis Federation.

10. Dispute
Any dispute or disagreements whether arising from these rules or between members regarding the game and/or the use of the table tennis tables shall be referred to the Table Tennis Sub-Committee whose decision, with the approval of the General Committee shall be final.

11. Coaching
11.1 Registration
All registration for coaching lessons shall be done through the due completion and submission of such forms as provided by the Club.

11.2 Coaching fees:
The Club reserves the right to vary the fees charged at its absolute discretion subject to the giving of one month's notice to the members of the Club.

11.3 Coaches
Lessons shall be conducted by coaches engaged by the Club at its absolute discretion.

11.4 Sessions
Every Saturday: 3.00pm to 5.00pm the time and duration of each such session is subject to the right of the Club and the coach may vary at its absolute discretion subject to one month's written notice by the Club to members.

11.5 Venue

Coaching lessons shall be held at such venue and at such tables as allocated by the Club. During such period as lessons are conducted, no other member, not being a registered student, shall be allowed to use the table allocated for such purpose.

12. Table Tennis Evening

Table Tennis Evening shall be on every Wednesday from 8:00pm to 10:00pm and every Saturday from 3:00pm to 7:00pm or at such other time to be decided by the Table Tennis Sub-Committee from time to time.

13. Liability to Injury and Damage to Personal Property

Each member participates in this sport solely at his or her own risk. The Club will not be liable for any injury and/or damage incurred to personal property.

14. Right to Vary

The Table Tennis Sub-Committee shall have the right to repeal, suspend or vary any of the Byelaws as and when it deems fit with the approval of the General Committee.

15. Matters not provided for

Any matter which needs determination for which no provision has been made by these Byelaws shall be determined by the Table Tennis Sub-Committee. Such decision shall be final and binding on all members.

16. Complaints/Suggestions

All complaints and suggestions may be made in writing to the General Manager/Secretary.

17. Repeal

All previous rules, regulations or Byelaws relating to table tennis are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
TAE KWAN DO BYELAWS

1. Venue
Lessons shall be held at the venue as allocated by the Club.

2. Lesson Time and Day
Lessons shall be held at the time and on days as allocated by the Club.

3. Duration
Training for white belt to green-blue belt levels is once a week and that for blue belt to black belt is twice a week.

4. Proper Attire
Persons participating in any Tae Kwan Do activity shall be properly attired in the Tae Kwan Do uniform and apparel.

5. Instructors
Lessons shall be conducted by Instructors engaged by the Club. The Chief Instructor may be assisted by duly qualified assistant instructors in the conduct of the lessons.

6. Lesson Fee
The Club reserves the right to make changes to the fees as and when necessary subject to one month's written notice being given to Members of the Club.

7. Public Holiday
Lessons will not be replaced when lessons fall on a public holiday.

8. Not Liable
The Club and the instructors will not be held liable to any person or his legal representatives for any death or bodily injury sustained or property lost or damaged during lessons, demonstrations or tournaments.

9. Grading Test
Grading tests will be conducted twice a year around the middle and the end of the year, unless so prevented due to circumstances beyond the control of the Club.

10. Registration
All registration of the lessons must be made through the due completion and submission of the form provided by the Club.

11. Fees Charged To Members' Account
Upon registration of the lessons, fees will be charged monthly to Members' accounts with the Club until and unless due notice of termination of the lessons has been received by the Club.

12. Written Notice of Termination
30 days' notice in writing to the Club shall be given for all termination of lessons, whether temporary or permanent.

13. No Smoking
Smoking is strictly prohibited at the venue of the lessons.

14. Rules of the Art
The Rules of the Art of Tae Kwan Do are as published by the International Tae Kwan Do Federation.

15. Decorum
Persons in uniform shall behave in decorum in and about the Club.

16. Disputes or Disagreement
Any disputes or disagreements whether arising out of these Byelaws or in connection with or arising out of the lessons are to be reported in writing to the Tae Kwan Do Convenor, Kelab Taman Perdana DiRaja Kuala Lumpur. The decision of the Indoor Recreation Sub-Committee, with the approval of the General Committee shall be final.

17. Discipline

Any person who wilfully hurts another during lessons or wilfully damages or destroys any Tae Kwan Do equipment or refuses to comply with any of these Byelaws or who after having been warned by a member of the Tae Kwan Do Sub-Committee or the Indoor Recreation Sub-Committee commits or persists to commit the breach shall be subject to any sanction and disciplinary action provided by any of the Rules of the Club with regard to conduct of Members.

18. Members Responsibility for Children

Members shall be fully responsible for the actions of their children.

19. Right to make Changes

Subject to item 6, the Indoor Recreation Sub-Committee and the Club reserves the right to make any changes, rules and regulations as and when necessary.

20. Complaints/Suggestions

All Complaints / Suggestions shall be made in writing to the General Manager / Secretary.

21. Repeal

All previous rules, regulations or byelaws relating to Tae Kwan Do are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
TAI-CHI CHUAN BYELAWS

1. **Venue:** Multi-Purpose Hall (No other activity is allowed during Tai-Chi sessions).

2. **Time of Session:**

Evening: Mondays - 6:00pm to 8:45pm
Wednesdays - 6:00pm to 8:45pm

3. **Attire:**
White Tai-Chi T-shirts with sleeves and collar, long navy blue track pants, socks and rubber flat shoes.

4. **Smoking:** Smoking is prohibited

5. **Food:** Food is prohibited.

6. **Drinks:** Chinese tea, hot and cold water may be provided by the Club.

7. **Club Equipment**
All Tai-Chi equipment (excluding the Combat Mats) shall be kept under lock and key in the cabinet/cupboard provided after each session by the students and coaches.

8. **Combat Mats**
The laying out and returning for safe keeping of the Combat Mats at each lesson shall be the sole responsibility of the staff of the Club.

9. **Lesson Fee**
The Club reserves the right to make changes to the fees as and when necessary subject to one month's written notice given to Members of the Club of the same.

10. **Public Holiday**
Lessons will not be replaced when the lessons fall on a public holiday.

11. **Liability**
The Club and the instructors shall not be held liable to any person or his legal representatives for any death or bodily injury sustained or property lost or damaged during lessons or demonstrations.

12. **Registration**
All registration of the lessons shall be made through the due completion and submission of the form provided by the Club. Upon registration of the lessons, fees will be charged monthly to the Members' account with the Club until and unless due notice of termination of the lessons has been received by the Club.

13. **Termination**
30 days' notice in writing to the Club shall be given for all termination of lessons.

14. **Disputes or Disagreement**
Any disputes or disagreements whether arising out of these Byelaws or in connection with or arising out of the lessons are to be reported in writing to the Tai-Chi sub-Committee or the Indoor Recreation Sub-Committees, Kelab Taman Perdana DiRaja Kuala Lumpur. The decision of the Tai-Chi Sub-Committee, with the approval of the Indoor Recreation Sub-Committees and General Committee shall be final.

15. **Discipline**
Any person who wilfully hurts another during lesson or wilfully damages or destroys any Tai-Chi equipment or refuses to comply with any of these Byelaws or who after having been warned by a member of the Tai-Chi sub-Committee or the Indoor Recreation Sub-Committee commits or persists to commit the breach shall be subject to any sanction and disciplinary action provided by any of the Rules of the Club will regard to conduct of Members.

16. **Any Amendments**
Subject to the conditions provided, Amendments under the Byelaws on Lesson fee, the Tai-Chi Sub-Committee

and the Club reserves the right to make any changes or amendments to the above rules as and when necessary.

17. **Complaints/Suggestions:** All complaints and suggestions shall be made in writing to the General Manager/Secretary.

18. **Repeal:** All previous rules, regulations or byelaws relating to Tai-Chi are hereby repealed.

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
TENNIS BYELAWS

1. Management & Administration

a) The election of Sub-Committee members to this Section shall be governed by the Byelaws Governing Elections of Sub-Committee for Sections maintaining Section Fund.

b) Vacancies in the elected offices in the Tennis Sub-Committee shall be filled by members of the Tennis Section appointed by the General Committee.

c) The day-to-day affairs of the Tennis Section and tennis activity(s) shall be coordinated and conducted by the Tennis Sub-Committee.

d) The Tennis Convenor in consultation with the Tennis Sub-Committee shall represent the Tennis Section in all its dealings with the members, and other persons or bodies.

2. Tennis Section Fund

a) Admission as a member of the Tennis Section (member and spouse treated as individuals) *("Tennis Section Member")* shall be for a minimum period of 3 months. One month's notice in writing is required for cessation as a Section Member, subject to being a Section Member for 3 months.

b) Each Tennis Section Member shall contribute RM20.00 per month or such other amount as shall from time to time be recommended by the Tennis Sub-Committee and approved by the General Committee into a fund called the Tennis Section Fund.

c) The Tennis Section Fund shall be managed and disbursed in accordance with guidelines issued by the General Committee from time to time.

3. Court Allocation

a) (i) Courts 1, 2, 3 and 4 are for the use of adults only during peak hours. Children may play on courts 1 to 4 during non-peak hours. Court 5 is for the use of adults and children during both peak and non-peak hours. Court 6 and Court 7 are allocated for coaching. In case there is no ongoing coaching on Courts 6 and/or 7, children get the priority to play on these courts; however, they shall vacate the courts immediately as soon as a coaching session commences. Registration and waiting in queue for Courts 1 to 4 shall be done separately from Court 5.

(ii) Booking of courts 1 to 5 is not allowed at all times.

b) No coaching is allowed on courts 1 to 5 at all times.

c) The Tennis Sub-Committee has the right to reserve any or all of the courts as and when necessary for events organised by the Section and shall provide a minimum 2 days' notice at the tennis court entrance for such reservations.

4. Playing Hours

a) Courts are available for play from 6:30am to 11:00pm daily.

b) Peak hours are defined as follows for all days including Public Holidays:
6:30am to 10:00am and 4:00pm to 8:00pm.

c) Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

5. Playing Procedure for Courts 1 to 5

a) A member shall play by turn on a first come first served basis. All members are required to register their name before play even if courts are unoccupied. Waiting time starts as soon as the member arrives at the Tennis Pavilion and registers his/her name on the board when all the courts are occupied. A previous game shall not prejudice the member from being eligible to play on the next vacant court so long as he/she has registered again after the completion of his/her previous session. Registration and queuing for Courts 1 to 4 and Court 5 shall be done separately. Members may register only once, either for play in Courts 1 to 4 or in Court 5, at any given time. All players are required to note down the time of entry into the court (time of start of the play session) and the court number (courts 1 to 5) irrespective of whether other courts are occupied or not.

b) The next-in-line to play shall take the next available court immediately. The next-in-line who refuses to do so shall be deemed to have forfeited their turn to play and shall rejoin the queue as the last name on the board.

c) A member is not allowed to sign in for another member who is currently engaged in a game or who is not physically present at the Tennis Pavilion.

d) Members are not allowed to wait at the court side for a vacant court.

e) No member, other than the person appointed to act as umpire for a match during a tournament, is allowed to be on any of the court side Umpire's chair.

f) Members who are next-in-line to play but are not present in person shall forfeit his/her turn after 1 minute grace when a court is available.

g) Where a forfeiture occurs as in clause 5(f) hereof, the persons whose names are next-in-line shall have the right to play.

h) Two members on the waiting list will have standing. Any two members may join them to make a foursome within the designated play period of 40 minutes.

i) One member on the waiting list shall have no standing when a court becomes available and must make way to the members who are next-in-line but his/her name will still remain on top of the waiting list, until another member/s joins him. Another member cannot replace the original single name on the waiting list if that member joins another group to play.

j) All members playing on any one court must vacate that court upon completion of the allotted time of 40 minutes, even though other courts are available/vacant. Members who wish to continue to play must re-register before starting the next 40 minutes session.

6. Courts to be Vacated:
As soon as the members have completed their allotted time as per the Play Procedure mentioned above, the court shall be vacated.

7. Play System

a) Players are allowed only 40 minutes of play for each registration of play on the board, including warm up.

b) Players may decide on the format of play, that is, either use the allocated time for rallying only or play a match.

c) Upon expiry of 40 minutes of play and irrespective of the status of play or the score, the players shall immediately vacate the court and return to the Pavilion. The players shall then register their names again on the board and wait for their turn to play in the next available court.

d) Singles play is discouraged during peak hours unless there are no other players waiting to play.

8. (Deleted / Not used)

9. Access to Courts
Players shall access courts only between breaks in points.

10. Retrieving of Loose Balls:
Players shall retrieve balls which have strayed onto their courts from other courts and return them to the correct court.

11. Lighting Facility

a) Lights will only be allowed to be switched on in the morning at 6:30am and shall be turned off when appropriate and in the evening at 07:00pm or when it is dark, whichever is earlier.

b) Whenever a court is not in use the lights on that court must be switched off.

c) The last group of players to leave the court must ensure that all lights are switched off for the night.

CHILDREN

12. Courts For Use by Children

a) (i) Court 6 is reserved for the use by Children below eighteen (18) years of age if there is no

ongoing coaching session and the Play System and Play Procedure noted above shall apply.

(ii) In the event the Child/Children is/are playing with adult(s) on Court 6, such adult(s) shall immediately vacate the said Court if so requested by other Child/Children for the use of the same Court.

b) (i) Children 8 years old and above may play on courts 1 to 4 at any time (except Peak Hours defined herein) whether or not accompanied by an adult provided that, in all cases, the said Courts are not being used or required to be used by any adult member. Children playing on such Courts (1-4) shall give way to adult members immediately on being asked, except for Court 6.

(ii) Children 8 years old and above may play on Court 5 at any time (including Peak Hours defined herein). The Play System and Play Procedure noted above shall apply.

c) Umpire's Chair: Children are not allowed on any of the court side umpire's chair.

d) The Tennis Sub-Committee shall allow a selected group of children who have a high tennis proficiency (advanced level tennis) and who have/are representing their state or the country and who are ranked in the top 10 in their age category (national seeding) to play on Courts 1 to 4 at all times, including during peak hours. The evaluation of children with regards to their level of play shall be under the discretion and responsibility of the tennis head coach contracted by the Club and the approval of the Tennis Sub-Committee.

13. APPAREL - Tennis Attire or Suitable Apparel only:
Only proper tennis attire or actual court game apparel shall be worn.

14. Proper Attire

a) (i) T-shirts with sleeves, white longs, shorts/skirts
(ii) Proper tennis shoes
(iii) Track bottoms & three-quarter pants including stretch pants are permitted.

b) The following are deemed to be improper attire:
(i) Sleeveless T-shirts (For men only)
(ii) Flowery shirts and shorts
(iii) Running or jogging shoes
(iv) Shoes with marking soles

GUESTS

15. Members introducing guests must enter their names in the Guest Book at the Reception upon payment of the prescribed Guest Fee on a Guest Day, which is every Sunday after 11:00am, subject to Club Rules.

16. Two Persons: Members may introduce a maximum of two persons as Guests

17. Responsibility for guests

a) A member shall be responsible for his guest at all times on or off the court.
b) A guest shall not be allowed to play unless his host is present.

18. (Deleted / Not used)

TENNIS WALL

19. Reasonable Time
Each person using the tennis wall shall use it for a maximum of fifteen minutes if others are waiting. Members shall register their names and time for tennis wall A and B practice on the dedicated notice board by the wall.

20. Proper Attire: A person using the tennis wall shall be properly attired in tennis apparel.

21. Children to give way during peak hours
During peak hours, children using the wall shall give away immediately to adult members when requested.

22. No other Purpose: The tennis wall shall not be used for purposes other than tennis.

MISCELLANEOUS

23. Spouses: Notwithstanding anything to the contrary herein contained, for the purpose of these Byelaws only, "members" shall include spouses of members.

24. Members' Responsibility
Members shall be responsible for the control of their children at the Tennis Pavilion, the gallery adjacent to court 1, the tennis wall and in the areas of all tennis courts.

25. No loitering: No one shall loiter within the area of all courts at any time.

26. Disputes and disagreement
Any disputes or disagreements whether arising out of these Byelaws or not between members regarding the use of the courts or the tennis wall shall be referred to the Tennis Sub-Committee or any Tennis Sub-Committee member present who shall decide on such disputes or disagreements. Such decisions shall be final.

27. Smoking and eating
Smoking and eating is strictly forbidden in the courts. Bringing of drink glasses and bottles into the playing area is prohibited.

28. Breach and sanction
Any member who wilfully refuses to comply with any of these Byelaws or who after having been warned by a Tennis Sub-Committee member for a breach of these Byelaws commits the same breach or who is persistently in breach of these Byelaws shall be liable to be subjected to any sanction and disciplinary action(s) provided by any of the Constitutional Rules of the Club with regard to conduct of members.

29. Authority of Tennis Sub-Committee
A Tennis Sub-Committee member is authorised to determine whether a player is a member. A player or member shall comply with any reasonable request made to him/her by a Tennis Sub-Committee member in the exercise of such authority. However, in the event of doubt, any Section Member can request the Club's Duty Manager to query, verify and enforce the byelaws that are deemed to be breached by anyone.

30. Right to Vary etc.
The Tennis Sub-Committee shall have the right to repeal, suspend or vary any of the Byelaws as and when it deems fit with the approval of the General Committee.

31. Matters not provided for
Any Tennis Sub-Committee member present shall decide any matter arising for which no provision has been made by these Byelaws. Such decision shall be final. No member shall reprimand another for any infringement of the Byelaws.

32. Complaints/Suggestions
All complaints *(other than as regards the conduct of a member, which shall be made in accordance with Rule 19.2 of the Constitutional Rule)* and suggestions shall be made in writing to the Secretary.

33. Repeal: All previous rules, regulations or Byelaws relating to tennis are hereby repealed

34. Coaching arrangements: All coaching arrangements on courts 6 and 7 shall only be done with the contracted coaches appointed by the Club.

GENERAL COMMITTEE
MARCH 2025

In exercise of the powers conferred under Rule 30 of the Rules of Kelab Taman Perdana DiRaja Kuala Lumpur, the General Committee hereby has made the following byelaws.

KELAB TAMAN PERDANA DIRAJA KUALA LUMPUR
PICKLEBALL BYELAWS

1. Governance and Administration

1.01 This Section shall come under the purview of the General Committee, which shall as soon as practicable upon being elected to office issue a Notice for a meeting ("Said Meeting") comprising of members contributing to the Pickleball Section Fund to elect a Pickleball Convenor and such number of members as the General Committee shall decide who shall together with a Chairman and Deputy Chairman, if any appointed by the General Committee constitute the Pickleball Sub Committee for the same term as the General Committee calling for the said Meeting.

1.02 The Bye-Laws as set out in Section 24 (Election of Sub-Committees for Section Maintaining Section Fund shall apply unless exempted by the general Committee.

1.03 Vacancies in the elected offices in the Pickleball Sub-Committee shall be filled by members of the Pickleball Section appointed by the General Committee.

1.04 All members of the Pickleball Section shall contribute RM10.00 per month or such other amount as shall from time to time be approved by the General Committee into a fund called the Pickleball Section Fund. Such members are hereafter referred to as Section Members.

1.05 This Section shall have the exclusive right to promote, organise and conduct all activities relating to the activity of Pickleball in the Club and inter alia shall:

1.5.1.1.1 Organise and conduct in-house Pickleball game sessions, interclub friendly games and friendly games with other bodies

1.5.1.1.2 Represent the Club in all activities of and concerning Pickleball Game with other clubs, persons, societies or bodies including promoters; and

1.5.1.1.3 Promote Pickleball amongst members of the Club.

1.06 The game of Pickleball is to be played according to conventional practices among Malaysians and governed by the Official USA Pickleball Rulebook.

2. Management & Administration

2.01 Vacancies in the elected offices in the Pickleball Sub-Committee shall be filled by the General Committee with Section Members of the Pickleball Section.

2.02 The day-to-day affairs of the Pickleball Section and Pickleball activity(s) shall be coordinated and conducted by the Pickleball Sub-Committee.

2.03 The Pickleball Convenor in consultation with the Pickleball Sub-Committee shall represent the Pickleball Section in all its dealings with the members, and other persons or bodies.

2.04 Eligibility

2.04.1 All members of the Club who are entitled to enjoy the benefits of their membership shall be eligible to be admitted on application to this Section.

2.04.2 Every member who wishes to join this Section shall authorise the Club to debit his/her account with a monthly contribution of RM10.00 per month or such other sum as the General Committee may approve from time to time excluding any other sums payable to the Club from the member.

2.04.3 Pickleball Section Fund shall be managed and disbursed in accordance with guidelines issued by the General Committee from time to time.

2.04.4 Upon admission to this Section, a member is entitled to participate in all activities organised and conducted by the Section,

2.04.5 Section Members are entitled to attend and play at all Pickleball Sessions organised by the Section; Club Members who are not Section members may also play subject to the decision of any subcommittee member present during the Section nights.

2.04.6 All members who join this Section must provide one (1) month's written notice to the Pickleball Section Convenor of his/her intention to resign from the Section, provided the member has been a member for a period of not less than three (3) months preceding any such notice of resignation.

2.04.7 Any member who has previously resigned from the Section as provided in paragraph 2.04.5 above may rejoin only with the approval of the Sub-Committee.

2.04.8 Only members, including Section Members, their spouses and children of members approved and accepted by the Pickleball Sub-Committee of the Pickleball Section shall be eligible to participate in any of the Pickleball activities organised be the Club.

2.05 Members refer to any member of the Royal Lake Club. Section Members refer to registered paying n Members who are registered as Section Members of the Pickleball Section.

3. Court Operations

3.01 Courts 1, 2, 3 and 4 are for the use of adults only during Section Nights (Selected children approved by the Section Subcommittee may play as an adult).

3.02 Section members are to register by writing their name and membership number in the Register and shall play in accordance to the Stacking Order

3.03 No coaching is allowed on courts 1 to 3 at all times.

3.04 The Pickleball Sub-Committee has the right to reserve any or all of the courts as and when necessary for events organised by the Section and shall provide a minimum 2 days' notice at the Pickleball court entrance for such reservations.

3.05 Courts 1 to 4 are reserved for Section Members on Thursdays and Sundays between 7pm to 9 pm. However, members who are not Section Members may be allowed to play on court 4 with the permission of any member of the Subcommittee present at the Section Nights, subject to any guidance of that member of the Subcommittee.

3.06 Courts are available for play from

Mondays	Wednesdays	Thursdays	Saturday	Sundays
7am to 12 noon Courts 1 & 2 : open for booking by Members	7am to 12 noon Courts 1 to 2: open for booking by Members	7am to 12 noon Courts 1 : open for booking by Members		
7pm to 11pm Courts 1 & 2 : open for booking by Members				
		Section Nights 7pm to 11pm Courts 1 to 3 are reserved for play by Section Members. Court 4 is reserved for coaching and introduction of pickleball	**Coaching** 6pm to 9pm Court 4 is reserved for coaching	Section Nights 7pm to 11pm Courts 1 to 4 are reserved for play by Section Members

3.06.1 Bookings for courts, other than those reserved for Section Nights, shall be made through the Royal Lake Club RLC Connect for courts

3.06.2 Peak hours are defined as follows for all days including Public Holidays: 7.00 pm to 11:00pm

3.06.3 Club Members are to note that Club Management and Executive personnel are prohibited from using the sports facilities during peak hours except for special events sanctioned by the GC.

4. Playing Procedure

4.01 A Section Member shall play by turn in accordance to the paddle stacking order. Members are encouraged to label their paddles with their names for stacking purposes

4.02 All Section Members are required to place their paddles in the designated basket in groups of 4 paddles even if courts are unoccupied; unless a ladder game is declared.

4.03 Waiting time starts as soon as the Section Member arrives at the Multi-Purpose (Pickleball) Courts/ Hall and registers his/her name in the Register and places his paddle in the stacking order

4.04 No singles play is permitted and in the event a court is occupied by only 2 or 3 players, the owner of the paddle next in line of the stack may join that 2 or 3 players to make up a game of 4 players

4.05 A previous game shall not prejudice the Section Member from being eligible to play on the next vacant court so long as he/she has stacked his or her paddle again after the completion of his/her previous session.

4.06 The Section Members next-in-line to play, in the paddle stack (stacked from left to right) shall form a group of 4 players and take the next available court immediately. The next-in-line who refuses to do so shall be deemed to have forfeited their turn to play and shall rejoin the queue as the last paddle on the stack.

4.07 Section Members may stack only one paddle per sequence of paddle stacking. A Section Member is not allowed to place another paddle for another Section Member who is currently engaged in a game or who is not physically present at the Pickleball Court Hall.

4.08 Section Members who are next-in-line to play but are not present in person shall forfeit his/her turn after 1 minute grace when a court is available. Where a forfeiture occurs as in clause 4.08 hereof, the persons whose names are next-in-line shall have the right to play.

4.09 During the Section Nights, no singles play may be undertaken on courts 1 to 4.

4.10 All Section Members playing on any court must vacate that court upon completion of a game or after 30 minutes, whichever happens first.

4.11 Members (including Section Members) are not allowed to wait at the court side for a court. Section Members could wait near the exit doors of the hall.

4.12 Members shall observe safety in their play and avoid hitting at faces of other players.

4.13 Section Members are allowed only 30 minutes of play, including warm up. or a game under the 15 points rule for each registration of play by stacking

4.14 the member of the Subcommittee present during the Section Nights may decide on the format of play, that is:

4.14.01 the 15 points rules;

4.14.02 the 21 points rules; or

4.14.03 the USA Pickleball rules

Upon expiry of 30 minutes of play and irrespective of the status of play or the score, the Section Members shall immediately vacate the court. Singles play is discouraged on the courts demarcated for section members during Section Nights unless there are no other players waiting to play.

4.15 Access to Courts: Players shall access courts only between breaks in points of a game in process

4.16 Retrieving of Loose Balls: Players who hit a ball into another court must call out “Ball In”. Players of the other court shall, stop play and retrieve balls which have strayed onto their courts and return them to the correct court.

4.17 Lighting Facility: The last group of players to leave the court must ensure that all lights are switched off

for the night.

4.18 The Pickleball Sub-Committee shall allow a selected group of children who have a high Pickleball proficiency (advanced level Pickleball) and who have/are representing their state or the country and who are ranked in the top 10 in their age category (national seeding) to play on Courts reserved for Section Members. The evaluation of children with regards to their level of play shall be under the discretion and responsibility of the Pickleball Sub-Committee.

5. Apparel

5.01 Pickleball Attire or Suitable Apparel only: Only proper Pickleball attire or actual court game apparel shall be worn.

5.02 Proper Attire includes:

5.02.1 T-shirts with sleeves, longs, shorts/skirts

5.02.2 Proper Pickleball shoes

5.02.3 Track bottoms & three-quarter pants including stretch pants are permitted.

5.02.4 The following are deemed to be improper attire:
(i) Singlets (For men only)
(ii) Flowery shirts and shorts
(iii) Running or jogging shoes
(iv) Shoes with marking soles

6. Guest

6.01 Members introducing guests must enter their names in the Guest Book at the Reception upon payment of the prescribed Guest Fee on a Guest Day, which is every Sunday after 11:00am, subject to Club Two Persons: Members may introduce a maximum of two persons as Guests
Rules. Guests can play on the reserved courts for Section Nights as if they were a section member for the day of his or her registration as a guest.

6.02 Responsibility for guests

6.02.1 A member shall be responsible for his guest at all times on or off the court.

6.03.2 A guest shall not be allowed to play unless his host is present.

7. Miscellaneous

7.01 Members means members of the Club as defined in Rule 7.1 of the Club's Constitution

7.02 Section Members shall be defined in Clause 1.04 above

7.03 Spouses: Notwithstanding anything to the contrary herein contained, for the purpose of these Byelaws only, "members" and Section Members shall include spouses of members.

7.04 Members shall be responsible for the control of their children at the Pickleball Court Hall

7.05 No loitering: No one shall loiter within the area of all courts at any time.

7.06 Smoking and eating is strictly forbidden in the courts. Bringing of drink glasses and glass bottles into the playing area is prohibited.

8. Disputes and Disagreement

8.01 Authority of Pickleball Sub-Committee

8.02 A player or Member or Section Member shall comply with any reasonable request made to him/her by a Pickleball Sub-Committee member in the exercise of such authority. However, in the event of doubt, any player, Member or Section Member can request the Club's Duty Manager to query, verify and enforce the byelaws that are deemed to be breached by anyone.

8.03 Any member or Section Member who wilfully refuses to comply with any of these Byelaws or who after having been warned by a Pickleball Sub-Committee member for a breach of these Byelaws commits the same breach or who is persistently in breach of these Byelaws shall be liable to be subjected to any sanction and disciplinary action(s) provided by any of the Constitutional Rules of the Club with regard to conduct of members.

8.04 Any disputes or disagreements whether arising out of these Byelaws or not between members regarding the use of the courts or the Pickleball wall shall be referred to the Pickleball Sub-Committee or any Pickleball Sub Committee member present who shall decide on such disputes or disagreements. Such decisions shall be final. In the event, any members or Section Members who are aggrieved by such decision, these members and Section Members shall appeal to the Chairman of the Section in writing and only then proceed under Clause 11 if warranted.

9. Right to Vary etc.

9.01 The Pickleball Sub-Committee shall have the right to repeal, suspend or vary any of the Byelaws as and when it deems fit with the approval of the General Committee.

10. Matters not provided for

10.01 Any Pickleball Sub-Committee member present shall decide any matter arising for which no provision has been made by these Byelaws. Such decision shall be final. No member of Section Member shall reprimand another for any infringement of the Byelaws.

11. Complaints/Suggestions

11.01 All complaints (other than as regards the conduct of a member, which shall be made in accordance with Rule 19.2 of the Constitutional Rule) and suggestions shall be made in writing to the Secretary.

12. Coaching arrangements

12.01 All coaching arrangements on any courts, shall only be done with the contracted coaches appointed the Club.

13. Repeal

13.01 All previous rules, regulations or Byelaws relating to tennis are hereby repealed

GENERAL COMMITTEE
JULY 2026